

CITY COUNCIL AGENDA

1. Call To Order

2. Roll Call

3. Meditation And Pledge Of Allegiance To The Flag

4. Consent Agenda - Approval Of Staff Recommendations

*(Items on the Consent Agenda [marked by *] will be approved as recommended by staff, subject to removal from the Consent Agenda by Council.)*

5. Approval Of Agenda And Additions

6. Presentations

- o. Prince George's County Fire/EMS Department

Prince George's County Fire Chief Bashoor will attend to make a presentation on the Fire/EMS Department Overview for 2014.

7. Petitions And Requests

(Petitions received at the meeting will not be acted upon by the City Council at this meeting unless Council waives its Standing Rules)

8. Minutes Of Council Meetings

- o. Legislative Dinner, December 2, 2013

Documents: [LEGISLATIVE DINNER DECEMBER 2, 2013.PDF](#)

- o. Work Session, December 4, 2013

Documents: [WORK SESSION DECEMBER 4, 2013.PDF](#)

- o. Regular Meeting, December 9, 2013

Documents: [REGULAR MEETING DECEMBER 9, 2013.PDF](#)

- o. Work Session December 11, 2013

Documents: [WORK SESSION DECEMBER 11, 2013.PDF](#)

9. Administrative Reports

10. Council Reports

11. Committee Reports

- o. Greenbelt Advisory Committee On Environmental Sustainability, Report #2013-01...

... (Greenbriar Stream Restoration Project)

It is recommended that Council accept this report and allow more time for review. The committee has a follow-up meeting scheduled. (CM)

Documents: [GREEN ACES REPORT.PDF](#)

- o. Forest Preserve Advisory Board, Report #2013-2 ...

... (Ancestral Knowledge Request to Conduct Classes within the Greenbelt Forest Preserve):

It is recommended that Council accept this report and consider it on the agenda of a

future meeting. (CM)

- o. Forest Preserve Advisory Board, Report #2013-3

(Proposed Community Garden Boundaries – Gardenway Gardens):

It is recommended that Council accept this report and consider it on the agenda of a future meeting. (CM)

12. A Resolution To Repeal Resolution 706 To Update The Charter Of The Senior Citizens Advisory Committee

2nd Reading, Adoption

Reference: (Documents provided below) Resolution

Resolution Number 706

Senior Citizens Advisory Committee, Report#2011-1

Council accepted the Senior Citizens Advisory Committee (SCAC) Report #2011-1 recommending the Charter of SCAC be updated with two changes. The first is the deletion of "Conduct an annual review of ongoing programs related to senior citizens." The second change is the addition of "Conducts an annual information session entitled Not for Seniors Only." Included in Council's packet is a Resolution making these changes.

Mr. Putens introduced this resolution for first reading at the last meeting. It is recommended the resolution be introduced for second reading and moved for adoption tonight. (DEM)

Documents: [ITEM 12 RESOLUTION 706.PDF](#), [ITEM 12 RESOLUTION.PDF](#), [ITEM 12 SCAC REPORT 2011-1.PDF](#)

13. A Resolution To Authorize The Negotiated Purchase Of Floor Replacement ...

...in the Multipurpose Room of the Greenbelt Community Center from Kelly Floors LLC at a Cost Not to Exceed \$10,840

- 1st Reading

Reference: (Documents provided below) Resolution
Memorandum, Di Quynn-Reno, 12/19/2013

The Multipurpose Room (MPR) has had carpet flooring since the Community Center opened in 1995. Carpet flooring has proven to not be the ideal floor surfacing for the MPR which is used for numerous events including meetings, camps, parties, etc. The carpet has been replaced three times since 1995 with the most recent install in March 2008. The existing carpet has many permanent stains and fraying seams which decreases the value of the room when being shown to prospective renters.

Recreation staff researched many options for replacement of the MPR flooring and recommend use of a Forbo Flooring System product, Marmoleum. It is a USDA Certified Biobased Product with a 30 year service life and R10 slip rating. This flooring product was installed at the City of Annapolis Pip Moyer Recreation Center in 2009, and their staff strongly recommends the product based on durability, appearance and maintenance

requirements.

Staff contacted four authorized local installers for quotes on replacement of the flooring for the MPR and floor tile in the attached kitchen with the Marmoleum product. The quotes submitted ranged from \$10,840 to \$16,559. Kelly Floors was the low quote (\$10,840) received for this work. After review of the quotes, staff is confident that replacement of the flooring in the MPR with Marmoleum product by Kelly Floors LLC will meet the needs of the City.

It is recommended this resolution be introduced for first reading.

Documents: [ITEM 13 MEMO.PDF](#), [ITEM 13 RESOLUTION.PDF](#)

14. A Resolution To Authorize The Purchase Of Two (2) Precor EFX 835 Precision Series Dual...

...Action Total Body Cross Trainers for the Greenbelt Aquatic and Fitness Center from Ener-G Wellness Solutions LLC at a Cost Not to Exceed \$11,543

- 1st Reading

Reference: (Documents provided below) Resolution

Memorandum, Joe McNeal, 12/10/2013

The FY 2013 budget included funding for the purchase of rowing machines and elliptical exercise machines at the Greenbelt Aquatic and Fitness Center (GAFC). Elliptical machines are very popular and GAFC staff has recommended the purchase of two (2) PRECOR EFX 835 Precision Series Dual Action Total Body Cross Trainers. Staff and patrons of the GAFC have been very satisfied with the performance and durability of the PRECOR elliptical machines currently in use at the GAFC.

Ener-G Wellness is the sole source for PRECOR equipment in Maryland and has offered the PRECOR EFX 835 units at a cost of \$5,771.15 each, which is a 23% discount off retail price. The total cost for the purchase of two units would be \$11,542.30.

It is recommended the resolution be introduced for first reading. (JM)

Documents: [ITEM 14 MEMO.PDF](#), [ITEM 14 RESOLUTION.PDF](#)

15. A Resolution To Repeal And Reenact With Amendment Resolution Number 1059 To Adopt Revised...

... Standing Rules for the Council of the City of Greenbelt, Maryland

- 1st Reading

_ Reference: (Documents provided below) Resolution

Minutes, December 4, 2013 Work Session

Memorandum, Cindy Murray, January 7, 2014

Council reviewed the Standing Rules document at its work session on December 4, 2013. The resolution included in Council's packet reflects the results of that discussion. A number of procedural changes regarding distribution of agendas and minutes were instituted in the past few years and the resolution also reflects these changes.

It is recommended the resolution be introduced for first reading. (CM)

Documents: [ITEM 15 MEMO.PDF](#), [ITEM 15 MINUTES.PDF](#), [ITEM 15 RESOLUTION.PDF](#)
16. Award Of Purchase – Automated External Defibrillators

Reference: (Documents provided below) Memorandum, Capt. Jim Parker, 12/31/13

State of Maryland BPO# 001B3400562

LIFEPAK 1000 Brochure

The Police Department has six Automated External Defibrillators (AEDs) that were purchased in 2005. There is one unit for each Patrol squad, one unit with the Commander's squad and the sixth unit is located in dispatch. The AED units have been used five times since 2005.

The AED units are tested on a regular basis and three of the units were removed from service due to system failures over the past several weeks. The three units that were still in operation failed during testing operations last week. Their batteries would not charge during the cold weather. The Police Department is recommending the AEDs be replaced at this time.

These units are in the Replacement Fund and were scheduled to be replaced in FY 2015. Trying to upgrade the units or replace their batteries is not advisable given their age. New units can be purchased from a Maryland State Bid (BPO# 001B3400562) at a total cost of \$12,596.34. The FY 2014 Replacement Fund has an estimated fund balance of \$414,851 so there are sufficient funds to cover this purchase.

Staff recommends that Council approve the purchase of six LIFEPAK 1000 Automated External Defibrillators in accord with State of Maryland BPO# 0001B3400562 at a cost of \$12,596.34. (DEM)

Documents: [ITEM 16 MEMO.PDF](#), [ITEM 16 STATE OF MARYLAND BID.PDF](#), [ITEM 16. LIFEPAK BROCHURE.PDF](#)

17. Other Reports

Councilmembers will present reports on meetings and conferences recently attended. (CM)

18. Reappointment Of Advisory Group Members

Reference: Advisory Group Surveys

The following individuals have indicated their desire to continue to serve on their City Advisory Boards and Committees:

Valerie Elliott Forest Preserve Advisory Board

Cindy Comproni Public Safety Advisory Committee

Laura Kressler	Public Safety Advisory Committee
Phyllis Budin	Senior Citizens Advisory Committee
Brenda Cooley	Senior Citizens Advisory Committee
Etta May Fitzgerald	Senior Citizens Advisory Committee

Approval of this item on the consent agenda will appoint these individuals to new terms on their Advisory Boards and Committees. (CM)

19. MEETINGS

WORK SESSION OF THE GREENBELT CITY COUNCIL/LEGISLATIVE DINNER held Monday, December 2, 2013, at Greenbelt Marriott, for the purpose of discussing the City's legislative priorities and other legislative matters.

PRESENT WERE: Councilmembers Judith F. Davis, Konrad E. Herling, Leta M. Mach, Silke I. Pope, Edward V. J. Putens, Rodney M. Roberts and Mayor Emmett V. Jordan.

STAFF PRESENT WERE: Michael McLaughlin, City Manager; David E. Moran, Assistant City Manager and Robert Manzi, City Solicitor.

ALSO PRESENT WERE: State Senator Paul Pinsky; State Delegates Anne Healey, Tawanna Gaines and Alonzo Washington; and County Councilmember Ingrid Turner.

Mayor Jordan welcomed the legislators. He said the purpose of the gathering was for the City to discuss its legislative priorities for 2014.

The following City priority issues were reviewed.

State Issues

BOND BILL FOR GREENBELT THEATER: Provide \$200,000 of additional State funding to complete the renovation of the historic Greenbelt Movie Theater.

Senator Pinsky and Delegate Gaines noted difficulty obtaining additional bond funding since the City had not spent the \$300,000 already awarded. There was discussion that it might be a multi-year process to obtain additional funding and the City might have more success in the 2015 Session. Council member Turner suggested possible use of the EDI Fund. Delegate Washington suggested an Economic Development Authority Impact Grant.

REPEAL SUNSET CLAUSE FOR SHUTTLE UM PROGRAM: This program sunsets on June 30, 2014. PG 403-14 would repeal this sunset clause.

The Delegation expressed support for the bill. It was recommended that someone from the City testify in support of the legislation at the bill hearing on December 9.

REVISE NOISE BARRIER REGULATIONS: Provide funding for installation of noise barriers along the Beltway for Greenbelt communities.

The Delegation indicated that this was a statewide problem and funding was the main issue,

County Issues

PROTECT MUNICIPAL FUNDING SOURCES: Protect municipal funding including M-NCPPC grants, School Resource Officer contribution, Landfill Disposal rebate, CDBG funding and Youth Service Bureau grants. Increase funding where possible.

Council Member Turner expressed confidence that the M-NCPPC and school resource officer funding would be included in the Budget. She noted that the Youth Service Bureau funding was one-time money and required advocacy each year.

STORM WATER PROJECTS: Collaborate with municipalities to implement storm water remediation projects under the County's new Watershed Protection and Restoration Program.

Council Member Turner suggested the City set up a meeting with Adam Ortiz, Director of the

Department of Environmental Resources, to discuss a list of desired projects and participate in his community advisory group

COMMERCIAL KITCHEN USAGE: *Change County requirements to allow the City to rent the commercial kitchen at the Community Center.*

Council Member Turner agreed to work with City staff to draft the necessary legislation to allow this use.

Joint State/County/MML Issue

FULL FUNDING OF MUNICIPAL HIGHWAY USER REVENUES: *Restore Highway User Revenues to FY 08/09 full funding level of \$45 million.*

OTHER ISSUES OF CITY INTEREST – State/County

- *Transit Service Issues*
 - o *Increase funds to support more weekend and evening service, particularly Sunday service.*
 - o *Reprioritize State transportation funding (more transit - less highway construction).*
 - o *Provide adequate WMATA funding*

OTHER ISSUES OF CITY INTEREST - State

- *Oppose Kenilworth Avenue (MD 201) Extension/Expansion*
- *Funding for Greenbelt Lake Dredging/Dam Repair*
- *Full Planning & Zoning Authority for Municipalities*
- *Environmental Initiatives*
 - o *Discourage/Prohibit the use of plastic shopping (grocery) bags.*
 - o *Encourage/Require alternative energy options (i.e. CNG, charging stations).*
 - o *Create a container deposit program.*
- *Amend State Ethics Legislation in areas that negatively impact municipalities*
- *Prohibit Transfer of Gas Station Liquor Licenses*
- *Apartment Assessment Inequities*
- *Explore Direction of Local Bus (TheBus) Funding to City instead of County*

OTHER ISSUES OF CITY INTEREST - County

- *New Greenbelt Fire Station*
- *Reestablish Landlord Tenant Commission*
- *Funding for Schools to Clear Snow on Sidewalks*
- *Repair of Beaver Dam Road*
- *Full Funding of Bridge to Excellence (Thornton)*
- *Require Art for New Developments*

Other Items

The legislators thanked the City for its hospitality. They invited Council to attend the 22nd District Legislative Reception in Annapolis on January 20, 2014. Council thanked the legislators for attending.

The meeting ended at 9:15 p.m.

Respectfully submitted,

*David E. Moran
Assistant City Manager*

WORK SESSION OF THE GREENBELT CITY COUNCIL held Wednesday, December 4, 2013, for the purpose of discussing Standing Rules, Council Process for Appointments to City Advisory Groups, Council Goals for next term and Stakeholder Meeting Schedule.

Mayor Jordan started the meeting at 8:00 p.m. It was held in the Multi-Purpose Room of the Greenbelt Community Center.

PRESENT WERE: Councilmembers Judith F. Davis, Konrad E. Herling, Leta M. Mach, Silke I. Pope, Edward V.J. Putens, Rodney M. Roberts and Mayor Emmett V. Jordan.

STAFF PRESENT WERE: Michael P. McLaughlin, City Manager and David E. Moran, Assistant City Manager.

ALSO PRESENT WERE: Molly Lester and Bill Orleans

Standing Rules

Mayor Jordan indicated Rules would be reviewed section by section. Council discussed not meeting on religious holidays and which holidays should be observed. Council requested that staff prepare a list of holidays for consideration by Council.

Council discussed the start time for work sessions. There was consensus to retain the current start time of 8:00pm. It was noted that work sessions can start at alternate times as necessary.

Council agreed to include the State law reference [Section 10-508(a)] authorizing Executive Sessions in Section 4 of the Rules.

Under Order of Business, there was considerable discussion about Council Reports and when these should occur. There was consensus to allow brief Council Reports under Other Business. Detailed reports/briefings would be given during the first 30 minutes of the Monday Work Session following a Regular Meeting.

There were a number of minor language changes and a few typographical errors. Staff indicated a Resolution implementing the agreed upon changes would be drafted for presentation at a Regular Meeting in January.

Appointments to City Advisory Boards & Committees

Council discussed these appointments and tentatively agreed to the following appointments to be considered at the next Regular Meeting.

<i>Advisory Committee of Education</i>	<i>-</i>	<i>Ms. Mach</i>
<i>Advisory Planning Board</i>	<i>-</i>	<i>Ms. Davis</i>
<i>Arts Advisory Board</i>	<i>-</i>	<i>Mayor Jordan</i>
<i>Community Relations Advisory Board</i>	<i>-</i>	<i>Mr. Putens</i>
<i>Forest Preserve Advisory Board</i>	<i>-</i>	<i>Mr. Roberts</i>
<i>Greenbelt Advisory Committee on Environmental Sustainability</i>	<i>-</i>	<i>Mr. Herling</i>

<i>Park and Recreation Advisory Board</i>	-	<i>Ms. Mach</i>
<i>Public Safety Advisory Committee</i>	-	<i>Ms. Pope</i>
<i>Senior Citizens Advisory Committee</i>	-	<i>Ms. Pope</i>
<i>Anacostia Trails Heritage Association</i>	-	<i>Ms. Davis</i>

*Appointments to the Metropolitan Washington Council of Governments Policy Boards
and Committees*

Council discussed these appointments and tentatively agreed to the following appointments to be considered at the next Regular Meeting:

<i>Board of Directors</i>	-	<i>Mayor Jordan</i>
<i>Alternate</i>	-	<i>Ms. Davis</i>
<i>Transportation Planning Board</i>	-	<i>Mr. Roberts</i>
<i>Alternate</i>	-	<i>Mr. Herling</i>
<i>Metropolitan Washington Air Quality Comm.</i>	-	<i>Ms. Mach</i>
<i>Alternate</i>	-	<i>Mr. Herling</i>
<i>Region Forward Coalition</i>	-	<i>Mr. Jordan</i>
<i>Alternate</i>	-	<i>Mr. Herling</i>
<i>Human Services and Public Safety Policy Committee</i>	-	<i>Mr. Putens</i>
<i>Alternate</i>	-	<i>Ms. Pope</i>
<i>Climate, Energy and Environment Policy Committee</i>	-	<i>Ms. Davis</i>
<i>Alternate</i>	-	<i>Ms. Mach</i>
<i>Chesapeake Bay Policy Committee</i>	-	<i>Ms. Davis</i>
<i>Alternate</i>	-	<i>Mr. Putens</i>

Council Goal for Next Term

Mayor Jordan wanted to set priorities for the next term. He wanted to look beyond the MBO's and suggested a Saturday work session for Council to discuss this. There would be further discussion at the December 9 Regular Meeting.

Stakeholder Meeting Schedule

Council agreed to set another work session date to discuss this issue.

The meeting ended at 10:40 p.m.

Respectfully submitted,

*David E. Moran
Assistant City Manager*

REGULAR MEETING OF THE GREENBELT CITY COUNCIL held Monday December 9, 2013.

Mayor Jordan called the meeting to order at 8:01p.m.

ROLL CALL was answered by Councilmembers Judith F. Davis, Konrad E. Herling, Leta M. Mach, Silke I. Pope, Edward V. J. Putens, Rodney M. Roberts and Mayor Emmett V. Jordan.

ALSO PRESENT were Michael P. McLaughlin, City Manager; John Shay, City Solicitor and David E. Moran, Acting City Clerk.

Mayor Jordan asked for a moment of silence in honor of Greenbelt resident Ann Sutherland and former residents Thomas Eargle, Janet Davis, Ruth Miller and Katherine Keene. He then led the pledge of allegiance to the flag.

CONSENT AGENDA: It was moved by Mr. Putens and seconded by Mr. Herling the consent agenda be approved. The motion passed 7-0.

Council thereby took the following actions:

APPOINTMENT OF COUNCILMEMBERS TO CITY BOARDS AND COMMITTEES

Council approved the following appointments for the next Council term.

Advisory Committee on Education	-	Ms. Mach
Advisory Planning Board	-	Ms. Davis
Arts Advisory Board	-	Mayor Jordan
Community Relations Advisory Board	-	Mr. Putens
Forest Preserve Advisory Board	-	Mr. Roberts
Greenbelt Advisory Committee on Environmental Sustainability	-	Mr. Herling
Park and Recreation Advisory Board	-	Ms. Mach
Public Safety Advisory Committee	-	Ms. Pope
Senior Citizens Advisory Committee	-	Ms. Pope
Youth Advisory Committee	-	Mr. Roberts
Anacostia Trails Heritage Association	-	Ms. Davis

APPOINTMENT OF COUNCILMEMBERS TO METROPOLITAN WASHINGTON
COUNCIL OF GOVERNMENTS POLICY BOARDS AND COMMITTEES

Council approved the following Metropolitan Washington Council of Governments policy board and committee appointments for 2014

Board of Directors	-	Mayor Jordan
Alternate	-	Ms. Davis
Transportation Planning Board	-	Mr. Roberts
Alternate	-	Mr. Herling
Metropolitan Washington Air Quality Comm.	-	Ms. Mach
Alternate	-	Mr. Herling
Region Forward Coalition	-	Mr. Jordan
Alternate	-	Mr. Herling

Human Services and Public Safety Policy Committee	-	Mr. Putens
Alternate	-	Ms. Pope
Climate, Energy and Environment Policy Committee	-	Ms. Davis
Alternate	-	Ms. Mach
Chesapeake Bay Policy Committee	-	Ms. Davis
Alternate	-	Mr. Putens

APPROVAL OF AGENDA: It was moved by Ms. Pope and seconded by Ms. Mach that the agenda be approved as presented. The motion passed 7-0.

PETITIONS AND REQUESTS: There were none.

ADMINISTRATIVE REPORTS: Mr. McLaughlin noted that the holiday tree lighting had been postponed until Friday, December 13. Mayor Jordan noted that the Museum Open House which followed the tree lighting had been rescheduled as well.

Mayor Davis reported on a City of College Park grant program for retail businesses and suggested this be considered during the Budget process.

Ms. Mach asked about the Evergreen Healthcare Cooperative. Mr. McLaughlin responded that it was scheduled to open in January, 2014.

COUNCIL REPORTS: Mr. Herling commended the Recreation Department for their handling of the inclement weather situation during Festival of Lights activities.

Ms. Davis commented on the Greenbelt East tree lighting. She also referenced an intergovernmental meeting she attended at the request of the Maryland Municipal League.

Mayor Jordan reported on the interfaith service at Mishkan Torah synagogue. He also noted the Festival of Lights craft fair.

LEGISLATION

A Resolution to Repeal Resolution 706 to Update the Charter of the Senior Citizens Advisory Committee

Mayor Jordan read the agenda comments. Mr. Putens introduced the resolution for first reading.

An Ordinance to Authorize the City of Greenbelt, Maryland to Borrow \$2,932,305 Upon its Full Faith and Credit and to Issue and Sell its Taxable General Obligation Bond to Suntrust Bank to (A) Refinance and Prepay (I) the Balance of the Deficit Liability Assigned to the City's Participation in the State of Maryland's Employees' Combined System, (II) The Balance of the New Entrant Liability Assigned to the City's Participation in the State of Maryland's Law Enforcement Officers' Pension System, and (III) Interest on Such Balances, and (B) Pay Costs of Issuance of Such Bond; Prescribing the Details of Such Bond; Providing for the

Levy and Collection of Sufficient Taxes to Pay the Principal of and Interest on Such Bond; and Providing For and Determining Various Matters in Connection Therewith

Mayor Jordan read the agenda comments. Ms. Davis introduced the resolution for first reading and suspension of the rules. Ms. Mach seconded.

ROLL CALL:	Ms. Davis	- yes
	Mr. Herling	- yes
	Ms. Mach	- yes
	Ms. Pope	- yes
	Mr. Putens	- yes
	Mr. Roberts	- yes
	Mayor Jordan	- yes

Robert Doory of Miles & Stockbridge, the City's Bond Counsel, addressed Council and explained that this is a taxable general obligation debt of the City. Mayor Jordan expressed concern about the interest rate reset after 15 years. Mr. McLaughlin responded that a 15 year rate lock was the best the City could obtain.

Mayor Jordan asked what would happen if SunTrust merged with another bank. Mr. Doory responded it would be transferred over.

Bill Orleans, asked if the language was different than what was distributed on November 25. He also wanted to know what would happen if the City failed to refinance by December 30, 2013. Mr. McLaughlin responded that this was the legal instrument to implement Council's direction. He explained that if the City did not refinance it would have to make a payment to the State and lose about \$100,000 in savings.

Ms. Davis introduced the resolution for second reading and adoption. Ms. Pope seconded.

ROLL CALL:	Ms. Davis	- yes
	Mr. Herling	- yes
	Ms. Mach	- yes
	Ms. Pope	- yes
	Mr. Putens	- yes
	Mr. Roberts	- yes
	Mayor Jordan	- yes

The Ordinance was declared passed (Ordinance No. 1333, Book 12)

PRELIMINARY PRINCE GEORGE'S COUNTY GENERAL PLAN 2035: Mayor Jordan read the agenda comments.

Ms. Hruby directed Council to the staff memo. She summarized the comments made at the M-NCPPC Public Hearing on the plan.

Ms. Davis asked if this plan was coordinated with the Council of Governments Regional Activity Centers. Ms. Hruby noted that the plans respect each other, but don't use the same designations and processes.

Ms. Mach asked what would happen if the County takes a wait and see approach regarding the FBI, could the designation be revised. Ms. Hruby responded yes, the County recognizes there will be updates to the plan.

Mr. Roberts asked about the chances of the recommendations (2 and 3) related to additional municipal planning authority being included in the plan. Ms. Hruby responded it was unlikely.

Ms. Davis moved that the City Council support the Preliminary General Plan 2035 with the following recommendations. Mr. Herling seconded.

1. The plan be amended to identify Greenbelt Metro as a Priority Investment District and as a Major Regional Center.
2. As recommended by the City of Bowie, the land use policy dealing with Regional and Municipal Coordination (Policy 13) be revised to include discussion of the potential for municipalities to take on a greater role in land use planning and administration.
3. As recommended by the City of Bowie, the plan be amended to include the following strategy to Implementation Policy 3: "Establish enabling legislation that permits the elected municipal body to function in the role of the Planning Board for master plan preparation and development review within their jurisdiction, similar to the way in which the County Council serves in both legislative and administrative capacities."
4. The Plan be amended to include Primary Employment Areas under "First Steps" in the implementation section, in terms of being areas where county resources should be targeted. (TH)

Garth Beall. Representing the possible development team, agreed that the Greenbelt Metro should be designated as a Priority Investment District and a Major Regional Center. He noted that much of the progress being made as a result of the FBI opportunity (such as interchange funding) would make development more likely even if the FBI is not located there.

The motion passed 7 to 0.

GREENBELT STATION/METROLAND NORTH CORE – REVISED DEVELOPMENT AGREEMENT: Mayor Jordan read the agenda comments.

Celia Craze, Director of Planning & Community Development, stated that provisions related to the South Core were being removed. She noted that there was the addition of a new building program if the GSA tenant comes to Greenbelt. Ms. Craze indicated that all of the project specific contributions were aggregated into one amount due at commencement of construction. She also noted that there may be an opportunity for additional funding.

Ms. Mach asked about the contributions listed under item 4 and item 11. Ms. Craze responded that the \$875,000 (item 11) were required on-site recreational amenities that the developer would construct. She indicated the contributions in items 4 and 11 were in addition to the \$2,520,000 listed in item 3.

Ms. Davis asked about the dedication referenced on Ms. Craze's memo. Ms. Craze responded that this included the wetlands and stream bank areas. Ms. Davis appreciated the inclusion of public art and

vehicle charging stations under item 4 of the agreement. Ms. Davis suggested inclusion of LEED Silver or higher in item 26.

Mayor Jordan asked about removing Tax Increment Financing (TIF) language from the agreement. Ms. Craze responded that this was spelled out in the Annexation Agreement. Mayor Jordan asked about item 32. Ms. Craze responded this applied to stand alone towers or antennae.

Mr. Beall congratulated Council on their reelection. He noted that the Request for Expressions of Interest (RFEI) was the next step moving forward. He believed the Greenbelt site met all the General Services Administration (GSA) requirements. Mr. Beall presented the latest concept plan for the site. The proposal included 2.1 million square feet for the FBI, 300 condominiums, 500 apartment units, a 300 room hotel with conference space and 750,000 square feet of additional office space.

In response to a question from Mayor Jordan, Mr. Beall described pedestrian and bicycle access to the site. Mayor Jordan asked about the design of the transit access point. Mr. Beall responded the developer was responsible for building it and that WMATA had to approve the design.

Mr. Roberts asked about the inclusion of the state property in the security buffer. Mr. Beall responded that the State would retain ownership of the property, but the federal government would be granted a perpetual easement to use it as a security buffer.

Mr. Herling asked about building heights in relation to North College Park. Mr. Beall responded that buildings closest to College Park were eight stories. Mr. Herling asked if FBI employees would likely live at the site. Mr. Beall believed the residential options at both the north and south core would be attractive to employees.

Ms. Davis asked about the underground parking. Mr. Beall responded that Ms. Davis wanted to be sure the State owned buffer area included in the security perimeter was never built upon. Mr. Beall responded that the easement would not allow the Federal government to build anything and agreed to follow-up on this.

Mayor Jordan asked what type of retail would be available to serve nearby residents. Mr. Beall stated there would not be 100,000 square feet of retail.

When asked about timeline for the project, Mr. Beall noted the garage to replace the WMATA parking would be built in 2016 and the federal facility constructed by 2019.

Mr. Putens stated that many secure Federal facilities have public areas nearby. He noted L'Enfant Plaza as an example.

Ms. Davis wanted coordination with the Governor's office related to the State property to be a Council Action Request. She expressed support for the current design since it was more of a mixed use development.

Ms. Pope expressed support for the project. Ms. Pope moved approval of the revised development agreement. Mr. Putens seconded.

Ms. Craze noted that the development agreement granted City approval over site plans so there would be additional opportunities to review plans.

Mr. Herling mentioned his efforts to create a video to promote locating the FBI in Greenbelt.

Mayor Jordan asked about underfunded capital needs. Mr. Beall responded that the County and State were committed to putting the infrastructure in place. He noted that the financial aspects of the transaction were still uncertain. Initially a lease transaction was envisioned which would be taxable. More recently there had been discussion about the federal government building the facility which would be taxable. This could include an impact fee.

Mr. Orleans stated the discussion of this agreement should have happened earlier due to its importance.

The motion passed 6 to 1 (Roberts).

OTHER REPORTS: Ms. Davis noted the list of issues she had heard during the 2013 campaign which she had forwarded to Council. She reported on the Intergovernmental Council meeting she attended on December 3 in Annapolis. She noted that Maryland Municipal League leadership and staff, Maryland Association of Counties leadership and staff, Lt. Governor Anthony Brown and state staff were present.

MEETINGS: Council reviewed the meeting schedule.

ADJOURNMENT: A motion to adjourn the meeting was made by Ms. Mach and seconded by Mr. Putens. The motion carried 7-0. The Mayor adjourned the regular meeting of December 9, 2013, at 10:04 p.m.

Respectfully submitted,

David E. Moran
Acting City Clerk

"I hereby certify that the above and foregoing is a true and correct report of the regular meeting of the City Council of Greenbelt, Maryland, held December 9, 2013.

Emmett V. Jordan
Mayor

WORK SESSION OF THE GREENBELT CITY COUNCIL held Wednesday, December 11, 2013, to meet with Prince George's County Executive Rushern L. Baker.

Mayor Jordan started the meeting at 8:42 p.m. It was held in the Council Room of the Municipal Building.

PRESENT WERE: Councilmembers Judith F. Davis, Konrad E. Herling, Leta M. Mach, Silke I. Pope, Edward V.J. Putens, Rodney M. Roberts and Mayor Emmett V. Jordan.

STAFF PRESENT WERE: Michael P. McLaughlin, City Manager and David Moran, Assistant City Manager.

ALSO PRESENT WERE: Rushern L. Baker, County Executive; Bea Tignor, Municipal Liaison; Barry Hutson, County Executive's Office; Aaron Marcavitch, Nicole Williams, Steve Skolnick, Molly Lester, Jeff Lemieux, Cary Coppick and Bill Orleans, Greenbelt residents and Thomas X. White, Greenbelt News Review.

Mr. Baker began by discussing his Transforming Neighborhoods Initiative (TNI). He reported crime reduction and lessening school dropout rates in these areas. He believed the County was now able to redevelop areas and attract businesses to the County and cited several developments underway. Mr. Baker felt good about the direction of the County.

Relocation of FBI Headquarters to Greenbelt: Mr. Baker noted a meeting with Congressman Barletta (who chairs the House Subcommittee on Economic Development, Public Buildings, and Emergency Management) where he had invited him to visit Prince George's County. He reported that the Greenbelt site was backed by all of Maryland's elected officials. Mr. Baker suggested that the City and County work together. Ms. Mach reported on the City's Advisory Committee on Education's work with Greenbelt area schools. Ms. Davis suggested the County include the City's Welcome Packet in any promotional efforts and also referenced working with College Park and Berwyn Heights. Mayor Jordan emphasized the University of Maryland as an asset. Ms. Pope noted the City's recreation offerings as an attraction.

County Economic Development Initiative (EDI): Mr. Baker discussed the effort to retain the Bozzuto Group in Greenbelt. He stated his hope to increase available EDI funding this year.

Funding for Theater Renovation: Mayor Jordan discussed the renovation project and the funding shortfall. He requested assistance from the County. Mr. Baker suggested sitting down with his Economic Development team to see what funding is available.

Greenbelt Homes Inc. Water Line Issue: Mr. McLaughlin summarized the history of the issue. Mr. Roberts noted the unique configuration of the GHI homes. Mr. Baker suggested that Carla Reid, Deputy CAO for Infrastructure, and the County's WSSC commissioners be briefed on the situation.

Commercial Kitchen in Greenbelt Community Center: Ms. Mach described the change in County requirements which prevented the City from renting this kitchen to catering firms. Mr. Baker agreed to have the Department of Permits, Inspections & Enforcement (DPIE) look into the issue to see if there was a waiver option or if legislation was needed.

Reestablish Landlord – Tenant Commission: Mr. Baker indicated he had recently heard this same concern from the Apartment and Office Building Association (AOBA) and was looking into the issue. He noted the Commission had not been properly staffed in the past.

Enforcement of CB-89-2012: Mr. Baker did not know if CB-89 had been implemented and agreed to let the City know how it was working. Mr. Putens noted the problem of absentee landlords.

Social Services: Mayor Jordan referenced a gap in social service programs particularly for people who didn't meet the income requirements but were still struggling. Mr. Baker stated that the County had limited resources and needed to target those resources.

County FY 2015 Budget Outlook: Mr. Baker stated his hope that the budget would not be as bad as the FY 14 budget. He noted that every agency except schools had sustained reductions in prior budgets.

Cooperation with County Departments: Mayor Jordan thanked the County Executive for the cooperation with the County Police and Chief Magaw. Mayor Jordan expressed appreciation for the full-time career staffing at the Greenbelt Fire Department.

Sunnyside Avenue Bridge Replacement: Mr. Roberts acknowledged the need for a new bridge, but stated that the City wanted to reduce the size of the bridge and reduce its cost. He requested the bridge be redesigned and stated this would be better for the environment. Mr. Coppick wanted the land use character of the area to remain the same and believed that this was a precursor to widening of Edmonston Road/MD 201.

Bike Racks on Buses: Mr. Orleans noted that Prince George's was the only jurisdiction in the region without bike racks on their buses. Mr. Baker agreed to look at this.

New Storm Water Regulations: Ms. Davis complemented the work of Adam Ortiz, Director of the County Department of Environmental Resources, and stated that municipalities wanted to partner with the County as storm water projects are selected and implemented.

Mr. Coppick requested that the County's MS4 permit reflect Clean Water Act provisions. He stated that sound water protection was important for quality of life in Prince George's County.

Mayor Jordan thanked the County Executive for attending. Mr. Baker thanked Council for their time and service to the County,

The meeting ended at 10:25 p.m.

Respectfully submitted,

David E. Moran
Assistant City Manager

REQUEST No. 2013-01
December 6, 2013

**GREENBELT ADVISORY COMMITTEE ON ENVIRONMENTAL
SUSTAINABILITY REQUEST TO CITY COUNCIL**

SUBJECT: Greenbriar Stream Restoration Project

BACKGROUND:

Per Council request Green ACES was asked to look into the Greenbriar Stream Restoration Plan proposed as a mitigation site for the Jara development. The natural resources management and ecological restoration company Environmental Systems Analysis (ESA) was contracted by Jara to complete the mitigation project.

Green ACES, relying on the expertise of Greenbelters skilled in this field, collected historical information and elevation GIS layers on Greenbriar Forest Park and reviewed ESA's proposal. Green ACES has seen the presentation Mr. Kelly from ESA made at our meeting and to Council, and discussed the attributes of the project.

We have reservations about the mitigation as proposed. Several issues have surfaced. One was already discussed with Mr. Kelly and he seemed agreeable to making the recommended change. We still have other issues and want time to propose changes that will ensure this project is beneficial to the Anacostia Watershed.

It is our understanding that a decision is not necessary immediately. Councilwoman Lehman's office informed us about the limitations of this permit, indicating that the builder (Jara) has one year from the time of project completion to begin mitigation projects. Ms. Hurby of City Staff has concurred that any urgency for this project is from the developer. We think it is not in Greenbelt's best interest to make a rash decision.

RECOMMENDATIONS:

We urge Council to hold off making a decision on this project as proposed and question the choice of this site for the project pending further review. Green ACES will be conducting further research in the next month or two at the end of which we'll be able to give a final recommendation to Council.

Respectfully submitted,



John Lippert
Chair
Green ACES

Introduced: Mr. Putens
1st Reading: Oct 10, 1989
Passed: Oct 30, 1989
Posted: Oct 31, 1989
Effective: Nov 9, 1989

RESOLUTION NUMBER 7 0 6

A RESOLUTION TO ESTABLISH A SENIOR CITIZENS ADVISORY COMMITTEE

WHEREAS, Demographic trends indicate that the number of senior citizens is growing rapidly nationwide; and

WHEREAS, As a result of this trend senior citizens are becoming an increasingly larger segment of our population; and

WHEREAS, This trend exists in Greenbelt; and

WHEREAS, The needs and desires of our senior citizens are unique and need to be addressed; and

WHEREAS, The City Council established an ad hoc Senior Citizen Task Force to look at the issues of a Senior Citizen Activity Center, Adult Day Care Center, and whether a permanent senior citizen committee ought to be created; and

WHEREAS, One of the Task Force's recommendations was to create a permanent senior citizens advisory board; now, therefore,

BE IT RESOLVED by the Council of the City of Greenbelt, Maryland, that

1. There shall be established a citizens committee to be known as the Greenbelt Senior Citizens Advisory Committee.
2. The Greenbelt Senior Citizens Advisory Committee shall be responsible for making recommendations to the City Council on matters of interest to senior citizens residing in the City of Greenbelt. To this extent, the committee shall:
 - a. Develop a comprehensive city policy on senior citizens including, but not limited to, areas of physical and mental health and well-being, recreational, social and cultural needs, housing, transportation, and financial security.
 - b. Advise the City Council on matters related to the problems and concerns of senior citizens and their care givers.

- c. Publicize and conduct at least one public forum per year to solicit information on senior programs, problems and desires.
 - d. Increase citizen awareness of the problems faced by older citizens, encourage participation by religious and other groups in senior citizen programs and activities and advise seniors on handling problems and opportunities specific to seniors.
 - e. Increase participation in senior and other activities.
 - f. Conduct an annual review of ongoing city programs related to senior citizens, to be completed in coordination with the city's budget cycle.
3. The committee shall consist of between nine (9) and eleven (11) citizen members appointed by the City Council for terms of three (3) years, except that of those first appointed three (3) shall be appointed for one (1) year terms and three (3) for two (2) year terms. If more than nine (9) members are appointed, one (1) additional member shall be appointed for a one (1) year term and one (1) for a two (2) year term. Each of the appointments shall expire during the month of February of the year of expiration, or shall continue until a successor is appointed. A city staff member appointed by the City Manager shall serve as a nonvoting member of the committee.
4. The committee shall elect its own officers who shall be selected from the citizen members. The committee shall adopt its own bylaws and amendments thereto, subject to approval by the City Council.

PASSED by the Council of the City of Greenbelt,
Maryland, at its regular meeting, October 30, 1989.

Gil Weidenfeld, Mayor

ATTEST:

Gudrun H. Mills, City Clerk

Introduced:
1st Reading:
Passed:
Posted:
Effective:

RESOLUTION NUMBER XXXX

A RESOLUTION TO REPEAL RESOLUTION 706 TO UPDATE THE CHARTER OF THE
SENIOR CITIZENS ADVISORY COMMITTEE

WHEREAS, in 1989 the City Council established a Senior Citizens Advisory Committee;
and

WHEREAS, a review of the existing charter by the Senior Citizens Advisory Committee identified that the “annual review of ongoing city programs related to senior citizens, to be completed in coordination with the City’s budget cycle” is done by the Recreation Department and is no longer a responsibility of the committee; and

WHEREAS, the Senior Citizens Advisory Committee has conducted an annual information session entitled “Not for Seniors Only” for many years and recommends that this be listed as an area of their responsibility in their charter. NOW THEREFORE,

BE IT RESOLVED by the Council of the City of Greenbelt, Maryland, that the charter of the Senior Citizens Advisory Committee be as follows:

SECTION I There shall be established an advisory citizens’ committee known as the Greenbelt Senior Citizens Advisory Committee.

SECTION II The committee shall consist of eleven members who shall be appointed by the Council. The members of the committee shall be appointed for terms of three years. The terms of appointment shall expire during the month of February of the year of expiration or shall continue until a successor is appointed. If a vacancy occurs on the committee, appointments shall be made to fill the unexpired term of the vacancy. In addition, a nonvoting staff member shall be appointed by the City Manager to serve as liaison to the committee.

SECTION III The committee shall adopt its own bylaws and amendments thereto, subject to the approval of the City Council; and the committee shall elect its own officers. From time to time, the committee shall submit to Council reports on matters relating to senior citizens along with findings and recommendations.

SECTION IV The committee shall advise the Council on matters of interest to senior citizens. These matters include:

- * Review of existing programs addressing the physical and mental health and well-being, recreational, social and cultural needs, housing, transportation, and financial security of senior citizens.
- * Identify problems and concerns of senior citizens and their caregivers.
- * Publicize and conduct an annual “Open Forum” to obtain information from the residents, and an annual “Not for Seniors Only” to provide information to the residents.
- * Increase public awareness of the problems faced by senior citizens, encourage participation by community groups in senior citizens programs and activities and advise seniors on handling problems and opportunities specific to seniors.
- * Increase participation in senior and other activities.

PASSED by the Council of the City of Greenbelt, Maryland, at its regular meeting of

Emmett V. Jordan, Mayor

ATTEST:

Cindy Murray, City Clerk

TO: Mayor Davis and the Greenbelt City Council
FROM: Senior Citizens Advisory Committee, Betty Timer, Chair
RE: Review of SCAC 1989 Charter: Resolution number 706
DATE: May 4, 2011

Mayor Davis and Greenbelt City Council:

At the March 16 meeting of chairs of city committees, you asked each of us to review our committees charters in respect to their present duties. As the chair of the Senior Citizen Advisory Committee, I responded that I would like to review this at a monthly meeting.

As a whole the Resolution Number 706 *A Resolution to Establish Senior Citizen Advisory Committee* seems to continue to be on target.

The exception is 1 (f) *"Conduct an annual review of ongoing city programs related to senior citizens, to be completed in coordination with the city's budget cycle."* The Committee has not provided this service and feels that the Recreation Department does this in many fashions on its own.

We would respectfully request that this section be amended to read: *"Conducts an annual information session entitled "Not for Seniors Only."*

We choose topics of interest to the general population as well as seniors. Often ideas for topics arise from our fall Open Forum. In the spring, after much deliberation and research we choose a topic, invite professionals to speak, publicize the event throughout the City, and sponsor the event. In the recent past we have had speakers on understanding transportation in the City, Memory Skills, a Clutter Workshop, etc. This year our topic is "The Power is Out, What Now? In an emergency what questions do you ask?"

GREENBELT COMMUNITY CENTER

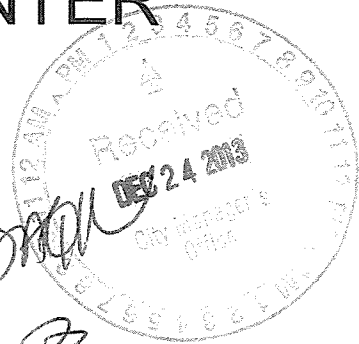
To: Michael McLaughlin, City Manager *MPM*

From: Di Quynn-Reno, CPRP, Community Center Supervisor *DQR*

Via: Julie McHale, CPRP, Recreation Director *JM*
Joseph McNeal, Assistant Director of Recreation Facilities *JM*

Date: December 19, 2013

Re: Replacement of Multipurpose Room Flooring



The Multipurpose Room (MPR) has had carpet flooring since the facility's inception in 1995. Over the years it has proven to not be the ideal floor surfacing for the room.

The MPR is used by a variety of groups for a plethora of events. The majority of events provide refreshments to their guests, which occasionally results in carpet stains. While the groups are responsible for damage, it has proven difficult to hold the groups accountable or collect the damage fee. There are currently several stains which are permanent, and while they lighten with each carpet cleaning, the stains are still visible. These stains decrease the value of the room when being shown to prospective renters.

The carpet has been replaced three times since 1995; with an approximate total cost of \$10,000. The most recent install was March 2008, with five years wear being shown by seam fraying and the above mentioned stains.

We are proposing to replace the carpet in the MPR and floor tile in the attached kitchen with Marmoleum, which is a USDA Certified Biobased Product with a 30 year system service life and R10 slip rating. The flooring was installed at the City of Annapolis Pip Moyer Recreation Center in 2009, and their staff strongly recommends the product based on durability, appearance and maintenance requirements.

Staff contacted four authorized local installers for quotes. The quotes ranged from \$10,840 to \$16,559. We recommend contracting with Kelly Floors LLC in Frederick (\$10,840). The removal of the current flooring and install of new flooring will require three days to complete.

Based on previous discussions, the funding was identified in savings from FY13 to support this project. The Community Center expenditure FY13 budget concluded with a surplus of \$14,000. Due to budget constraints, the funding was not allocated in the FY14 budget.

The replacement of the carpet with Marmoleum will increase the value and appearance of the MPR, eliminate future expenditures for maintenance and provide a longer service life than the previous carpet.

Staff believes the proposal provided by Kelly Floors LLC of \$10,840 is a fair and reasonable price. This works out to be about \$7 a square foot for the removal of the old carpet and installation of the new flooring. Staff recommends City Council approve a Resolution for Negotiated Purchase in the amount of \$10,840 for Kelly Floors LLC to complete this work. Approval is sought. Thank you for your consideration.



Suzuki School, Atlanta, GA
photo: Jim Roof Photography

material: Marmoleum® Sheet
Real, Fresco, Striato, Vivace, Piano, Mineral, Prisma, Graphic, Oxyd, Unexpected Nature, Dutch Design, Walton
Marmoleum® Composition Sheet (MCS)

physical properties:	width 79" (2 meters) length 105 linear feet (32 linear meters) gauge. 1/10" (2.5 mm) - Marmoleum 0.080" (2.0 mm) - MCS																		
recycled content: materials & resources credit 4 1-2 points (NC, schools, CS, CI)	pre-consumer (post-industrial)* 46.5% (wood flour, tall oil) post-consumer 0%																		
rapidly renewable materials: materials & resources credit 6 1 point (NC, schools, CS, CI)	33% by weight linseed oil, pine rosin, jute																		
PBT source reduction: pilot credit 2: 1 point (NC, schools, CS, CI)	compliant																		
acoustical performance: IEQ prerequisite 3 (schools)	noise reduction coefficient (NRC) ASTM C423-02a . . . 0.05 sound absorption coefficient (SAA) ASTM C423-02a . . 0.08 sound transmission class (STC) ASTM E423-04 54 impact sound transmission impact insulation Marmoleum over a 6 inch concrete slab - IIC 41 class (IIC) ASTM E492-96 Marmoleum installed on 2.0mm Corkmont over a 6 inch concrete slab - IIC 42 Marmoleum over a wood joist construction - IIC 51																		
indoor environmental quality: low emitting materials (flooring systems) credit 4.3 1 point (NC, schools, CS, CI) option 2	collaborative for high performance schools low emitting materials section 01350 Low Emitting Materials Table (LEM). listed																		
indoor environmental quality: low emitting materials (adhesives & sealants) credit 4.1 1 point (NC, schools, CS, CI)	adhesives meet the requirements set forth in the SCAQMD Rule #1168 Forbo L 885, weld rod																		
construction waste management: materials & resources credit 2 1-2 points (NC, schools, CS, CI)	compostable jobsite scraps check with Forbo for available markets packaging 100% recyclable																		
regional material: materials & resources credit 5 1-2 points (NC, schools, CS, CI)	manufacturing facility: Forbo Flooring B.V. Assendelft, The Netherlands																		
regional extraction/process:	<table> <tr> <th>ingredient</th><th>extraction location</th></tr> <tr> <td>linseed oil (flax).</td><td>Canada</td></tr> <tr> <td>tall oil</td><td>United States</td></tr> <tr> <td>gum rosin</td><td>Indonesia</td></tr> <tr> <td>wood flour.</td><td>Germany</td></tr> <tr> <td>limestone</td><td>Germany</td></tr> <tr> <td>pigment</td><td>Germany</td></tr> <tr> <td>jute</td><td>India, Bangladesh</td></tr> <tr> <td>topshield finish (water-based)</td><td>The Netherlands</td></tr> </table>	ingredient	extraction location	linseed oil (flax).	Canada	tall oil	United States	gum rosin	Indonesia	wood flour.	Germany	limestone	Germany	pigment	Germany	jute	India, Bangladesh	topshield finish (water-based)	The Netherlands
ingredient	extraction location																		
linseed oil (flax).	Canada																		
tall oil	United States																		
gum rosin	Indonesia																		
wood flour.	Germany																		
limestone	Germany																		
pigment	Germany																		
jute	India, Bangladesh																		
topshield finish (water-based)	The Netherlands																		
sustainable attributes:	100% USDA Certified Biobased Product																		
innovation & design: sustainable certifications - 1 point	SMaRT® Sustainable Products Standard platinum level certification see Forbo sales rep for details																		

* recycled content calculated following Federal Trade Commission (FTC) —Part 260 - GUIDES FOR THE USE OF ENVIRONMENTAL MARKETING CLAIMS (wood flour, tall oil)

* recycled content materials shall be defined in accordance with the International Organization of Standards document, ISO 14021 - environmental labels and declarations - self-declared environmental claims (type II environmental)



4600-M Wedgewood Blvd.
Frederick, MD 21703

240-436-6400 Phone
240-379-7705 Fax

E-MAIL: mikekelly@kellyfloorsllc.com

PROPOSAL

November 19, 2013

To: Di Quynn-Reno
Re: **Greenbelt Community Center**

Upon the site visit on the above referenced project dated 11/14/2013, we hereby submit the following floor proposal:

- | | |
|-----------------------|---|
| 1.0 RESILIENT | 1.1 SV: Provide and install Forbo, "Marmoleum Real 2.5MM", linoleum sheet flooring with heat-welded seams, color: "TBD" at specified locations per site visit.
1.2 Demo of existing carpet and vct at specified locations per site visit.
1.3 Provide a skim coat of Ardex "Feather Finish" cementitious underlayment at all locations to receive sheet flooring.
1.4 Transitions and reducers are included as necessary. |
| 2.0 EXCLUSIONS | 2.1 Stripping, waxing, buffing, cleaning, polishing
2.2 Floor protection
2.3 Floor leveling
2.4 MD sales tax
2.5 Resilient base |
| 3.0 COST | 3.1 <u>\$10,840.00</u> |
| 4.0 LINE ITEM | 4.1 Provide and install Johnsonite 4" x 1/8" rubber cove base coils, color: "TBD" – ADD: \$350.00 |

Above proposal is subject to agreeable contract terms and conditions.

Regards,
Michael Kelly
President

Introduced:
1st Reading:
Passed:
Posted:
Effective:

RESOLUTION NUMBER XXXX

A RESOLUTION TO AUTHORIZE THE NEGOTIATED PURCHASE OF FLOORING REPLACEMENT IN THE MULTIPURPOSE ROOM OF THE GREENBELT COMMUNITY CENTER FROM KELLY FLOORS LLC. AT A COST NOT TO EXCEED \$10,840

WHEREAS, the carpet flooring in the Multipurpose Room of the Greenbelt Community Center is in poor condition and in need of replacement; and

WHEREAS, the City identified that replacing the carpet with a Forbo Flooring System Marmoleum flooring product will provide a longer flooring service life, improve the appearance and increase the value of the room; and

WHEREAS, the City sought proposals from four authorized contractors of the Marmoleum flooring product; and

WHEREAS, the City evaluated the proposals submitted from four contractors and determined that the proposal submitted by Kelly Floors LLC will best meet the City's needs; NOW, THEREFORE,

BE IT RESOLVED by the Council of the City of Greenbelt, Maryland that the City Manager be authorized to contract with Kelly Floors LLC, for the purchase and installation of Marmoleum at the Greenbelt Community Center, as outlined in their proposal dated November 19, 2013, at a cost not to exceed \$10,840.00.

BE IT FURTHER RESOLVED that this resolution shall be effective immediately upon its passage.

PASSED by the Council of the City of Greenbelt, Maryland, at its regular meeting of January 27, 2014.

Emmett V. Jordan, Mayor

ATTEST:

Cindy Murray, City Clerk

MEMORANDUM

TO: MICHAEL P. MCLAUGHLIN, CITY MANAGER *MPM*
FROM: JOE MCNEAL, ASSISTANT DIRECTOR OF RECREATION OPERATIONS *JGM*
SUBJECT: FITNESS EQUIPMENT PURCHASE
DATE: 1/8/2014
CC: JULIE MCHALE, DIRECTOR OF RECREATION
DAVID MORAN, ASSISTANT CITY MANAGER
STEPHEN PARKS, AFC SUPERVISOR
CHERYL CONRAD AFC COORDINATOR

BACKGROUND

In FY 13 the City budgeted \$27,500 to purchase new fitness equipment for the Aquatic and Fitness Center. Recently, new equipment was purchased (3 Concept 2 Rowers and 2 Octane Lateral X Elliptical machines) leaving roughly \$15,300 of the original amount budgeted. Staff recommends purchase of two additional pieces of equipment with the remaining funds to complement existing equipment at the facility.

DISCUSSION

Elliptical machines are very popular at the Aquatic and Fitness Center. The manufacturer of the existing Elliptical machines is PRECOR. Staff and the users have been very satisfied with the PRECOR products. This equipment has stood up to the high level of use and performed very well over the years. Based on our past history with PRECOR as relates to equipment performance, durability and user satisfaction, staff proposes to purchase two (2) PRECOR EFX 835 Precision Series Dual Action Total Body Cross Trainers. Attached is an information sheet on this equipment. They are similar to existing equipment except they include movable arms which allow users to work their upper body in addition to their lower body. This equipment is self-powered (electrical power source not necessary) and comes with a 7 year warranty on the frame, a 2 year warranty on mechanical and electronic parts and a 1 year warranty on wear and labor.

The retail cost for a PRECOR EFX 835 is \$7,495 each. EnerG Wellness, the sole source for PRECOR equipment in Maryland is offering this equipment at a cost of \$5,771.15 each. This is a discount of 23% per unit. The total cost is \$11,542.30 (price quote attached).

RECOMMENDATION

PRECOR is known for designing and manufacturing top quality, commercial grade fitness equipment. Patrons and staff at the Aquatic and Fitness Center have been very satisfied with the PRECOR equipment at the facility. EnerG Wellness is the sole source for PRECOR equipment in Maryland (PRECOR letter dated June 17, 2013 attached). Staff believes the pricing provided by EnerG Wellness is reasonable and recommends the City of Greenbelt purchase two (2) PRECOR EFX 835 Precision Series Dual Action Total Body Cross Trainers at a cost of \$11,542.30 through Resolution for Negotiated Purchase. Approval is sought.

ATTACHMENTS:

- PRECOR EFX 835 Brochure
- EnerG Wellness Quote
- PRECOR Letter Dated June 17, 2013



EXPERIENCE SERIES™
830 Line



PREMIUM DESIGN

The 830 Line features easy-to-use motion controls and an LED-based console that focuses on fitness.

EFX® 835

Elliptical Fitness Crosstrainer™

Like every piece of equipment in our Experience Series™ 830 Line, the EFX® 835 combines essential reliability and ease-of-use with a natural, low-impact stride to add value to your facility. The 830 Line console integrates our intuitive motion controls and uses an LED-based display that focuses on the essential fitness stats and displays that keep users moving.

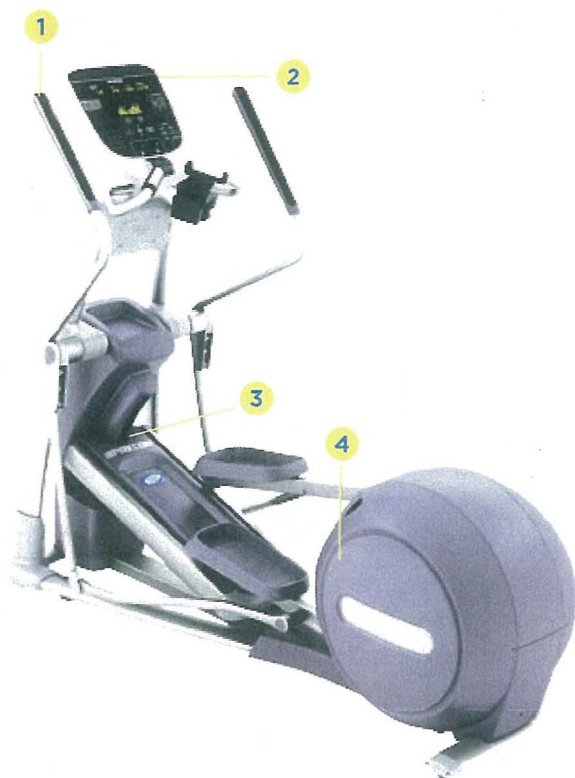
At Precor, we recognize that a great workout is the sum of many parts. In your hands, the products, services and technologies we offer can be combined in countless ways to complement the programs, and atmosphere you're creating.

PRECOR®

EFX[®] 835

Elliptical Fitness Crosstrainer™

EXPERIENCE SERIES™
830 Line



The EFX[®] 835 combines the benefits of CrossRamp[®] technology and upper body moving handlebars for a total-body workout. CrossRamp[®] technology, unique to Precor, offers ramp inclines from 13 to 40 degrees, which allows users to target different muscle groups.

PRODUCT HIGHLIGHTS

- 1 Moving Handlebars**
Moving handlebars for a total-body workout.
- 2 Console**
Created to complement the entire Experience Series™ line, the P30 console features easy-to-use motion controls and uses a LED-based console that focuses on the essential fitness stats that keep users moving.
- 3 CrossRamp[®] Technology**
Users can isolate or crosstrain specific lower body muscle groups simply by adjusting the angle of the ramp, making it easy for users to focus on their individual fitness goals.
- 4 Biomechanics**
Our patented elliptical path perfectly mimics a natural running stride, allowing users to keep their heels down for a more comfortable, effective and ergonomically correct motion.

PRODUCT SPECIFICATIONS

Dimensions (L x W x H): 80 x 32 x 68 inches / 203 x 81 x 173 centimeters
Product Height with PVS: 84 in / 213 cm
Weight: 338 lbs / 153 kg
Power: Self-powered

Total Workouts: 15
Resistance Levels: 20
CrossRamp[®] Range: 13-40°
Language Selection: English, French, Dutch, German, Italian, Russian, Spanish

Network Capabilities: FitLinxx compatible
 C-SAFE enabled

Entertainment: Optional - 15" Personal Viewing System (PVS)
 Optional - Wireless entertainment cap

Accessories: Accessories holder
 Reading rack
 Optional - Cable management

Warranty: Frame - 7 years
 Parts (Mechanical & Electronic) - 2 years
 Wear Items - 1 year
 Labor - 1 year



P30 Console

P30 Console with optional
15" Personal Viewing System

PRECOR



6615 Tributary St. Suite D Baltimore, MD 21224
Toll free: 866 681 1251 Fax: 866 373 7672
www.energwellness.com

For Questions, Contact:

Jennifer Callaway
Phone: 443.534.9083
email: jcallaway@energwellness.com

Questions concerning delivery, contact:

Customer Care
Phone: 866 681 1251x 6720
or email: ecare@energwellness.com

Sold To:

Cheryl Conrad
Aquatics Coordinator
Greenbelt Aquatic & Fitness Center
101 Centerway
Greenbelt, MD 20770
(301) 397-2204

Ship To:

Cheryl Conrad
Aquatics Coordinator
Greenbelt Aquatic & Fitness Center
101 Centerway
Greenbelt, MD 20770

Contact:
Phone:

Quote #: 000160

Date: 9/30/2013

Terms:

P.O. #:

IDS:

Quote Valid for 30 Days from issue date.

email:

Qty	Part #	Description	Retail	Price	Extend
2	EFX835	PRECOR EFX 835 PRECISION SERIES DUAL ACTION TOTAL BODY CROSSTRAINER Less 23% discount	\$7,495.00	\$7,495.00	\$14,990.00 (\$3,447.70)

Project Information:

Credit Card #:
3-Digit Code:

Exp. Date:
Trade In:

Sub-Total \$11,542.30

Tax

Total \$11,542.30

By signing this proposal, I hereby confirm that this is an order and I agree to all the terms and conditions as stated in the enerG wellness Standard Terms and Conditions of Sale.

Customer's Signature of Approval:

Date: _____ Title: _____ Preferred Date of Delivery: _____



June 17, 2013

Joe McNeal
City of Greenbelt
25 Crescent Road
Greenbelt, MD 20770

Dear Mr McNeal:

I am writing you today to clarify Precor's distribution within Maryland for our commercial fitness equipment.

ENERG Wellness is the exclusive distributor for Precor Institutional products for municipal rec centers within the State of Maryland. They in turn should be considered a "sole source" for the Precor equipment you are requesting .

If you or anybody within your organization has any questions or concerns regarding this, please feel free to contact me at 203-984-2705 or ken.boardman@precor.com
Thank you for your time and interest in Precor products.

Sincerely,

Ken Boardman
Commercial Dealer Manager
Precor

Introduced:
1st Reading: January 13, 2014
Passed:
Posted:
Effective:

RESOLUTION NUMBER XXXX

A RESOLUTION TO AUTHORIZE THE PURCHASE OF TWO (2) PRECOR EFX 835 PRECISION SERIES DUAL ACTION TOTAL BODY CROSS TRAINERS FOR THE GREENBELT AQUATIC AND FITNESS CENTER FROM ENER-G WELLNESS SOLUTIONS, LLC. AT A COST NOT TO EXCEED \$11,543

WHEREAS, some of the fitness equipment at the Aquatic and Fitness Center has outlived its useful life and needs to be replaced; and

WHEREAS, the FY 2013 Replacement Fund included funding for replacement of fitness equipment at the Aquatic and Fitness Center; and

WHEREAS, City staff and patrons at the Aquatic and Fitness Center have found PRECOR to design and construct high quality commercial grade fitness equipment that meets the needs of users of the Aquatic and Fitness Center; and

WHEREAS, EnerG Wellness Solutions, LLC is the Sole Source for PRECOR equipment in Maryland; therefore

BE IT RESOLVED by the Council of the City of Greenbelt, Maryland that the City Manager be authorized to contract with EnerG Wellness Solutions, LLC for the purchase of two (2) PRECOR EFX 845 Precision Series Dual Action Total Body Cross Trainers, as provided in their proposal dated September 30, 2013, at a cost not to exceed \$11,542.30.

PASSED by the Council of the City of Greenbelt, Maryland, at its regular meeting of January 27, 2014.


Emmett V. Jordan, Mayor

ATTEST:

Cindy Murray, City Clerk

**CITY OF GREENBELT
City Clerk's Office
25 Crescent Road
Greenbelt, Maryland 20770**

Memorandum

Date: January 7, 2014
To: Michael McLaughlin, City Manager
Fr: Cindy Murray, City Clerk 
RE: Revised Standing Rules Document

The standing rules document has been revised to reflect the changes as recommended by Council at its work session on December 4, 2013. However, the following updates were also required to reflect changes in procedures over the past few years:

Section V (Minutes) Sections 2 & 3: Approved minutes are now posted on the City website. The Library no longer maintains copies of the minutes for public review and directs/assist patrons to the City website.

Section VIII (Agenda) Section 1c: Copies of the agenda and agenda comments are available on the City website the Friday prior to each regular meeting. Copies of the agenda, agenda comments and/or agenda packet are provided to each certified candidate for an upcoming election, if so requested. *The language in the Candidate Packet will be revised for the 2015 Election to note the same procedure.

WORK SESSION OF THE GREENBELT CITY COUNCIL held Wednesday, December 4, 2013, for the purpose of discussing Standing Rules, Council Process for Appointments to City Advisory Groups, Council Goals for next term and Stakeholder Meeting Schedule.

Mayor Jordan started the meeting at 8:00 p.m. It was held in the Multi-Purpose Room of the Greenbelt Community Center.

PRESENT WERE: Councilmembers Judith F. Davis, Konrad E. Herling, Leta M. Mach, Silke I. Pope, Edward V.J. Putens, Rodney M. Roberts and Mayor Emmett V. Jordan.

STAFF PRESENT WERE: Michael P. McLaughlin, City Manager and David E. Moran, Assistant City Manager.

ALSO PRESENT WERE: Molly Lester and Bill Orleans

Standing Rules

Mayor Jordan indicated Rules would be reviewed section by section. Council discussed not meeting on religious holidays and which holidays should be observed. Council requested that staff prepare a list of holidays for consideration by Council.

Council discussed the start time for work sessions. There was consensus to retain the current start time of 8:00pm. It was noted that work sessions can start at alternate times as necessary.

Council agreed to include the State law reference [Section 10-508(a)] authorizing Executive Sessions in Section 4 of the Rules.

Under Order of Business, there was considerable discussion about Council Reports and when these should occur. There was consensus to allow brief Council Reports under Other Business. Detailed reports/briefings would be given during the first 30 minutes of the Monday Work Session following a Regular Meeting.

There were a number of minor language changes and a few typographical errors. Staff indicated a Resolution implementing the agreed upon changes would be drafted for presentation at a Regular Meeting in January.

Appointments to City Advisory Boards & Committees

Council discussed these appointments and tentatively agreed to the following appointments to be considered at the next Regular Meeting.

<i>Advisory Committee of Education</i>	<i>-</i>	<i>Ms. Mach</i>
<i>Advisory Planning Board</i>	<i>-</i>	<i>Ms. Davis</i>
<i>Arts Advisory Board</i>	<i>-</i>	<i>Mayor Jordan</i>
<i>Community Relations Advisory Board</i>	<i>-</i>	<i>Mr. Putens</i>
<i>Forest Preserve Advisory Board</i>	<i>-</i>	<i>Mr. Roberts</i>
<i>Greenbelt Advisory Committee on Environmental Sustainability</i>	<i>-</i>	<i>Mr. Herling</i>

<i>Park and Recreation Advisory Board</i>	-	<i>Ms. Mach</i>
<i>Public Safety Advisory Committee</i>	-	<i>Ms. Pope</i>
<i>Senior Citizens Advisory Committee</i>	-	<i>Ms. Pope</i>
<i>Anacostia Trails Heritage Association</i>	-	<i>Ms. Davis</i>

*Appointments to the Metropolitan Washington Council of Governments Policy Boards
and Committees*

Council discussed these appointments and tentatively agreed to the following appointments to be considered at the next Regular Meeting:

<i>Board of Directors</i>	-	<i>Mayor Jordan</i>
<i>Alternate</i>	-	<i>Ms. Davis</i>
<i>Transportation Planning Board</i>	-	<i>Mr. Roberts</i>
<i>Alternate</i>	-	<i>Mr. Herling</i>
<i>Metropolitan Washington Air Quality Comm.</i>	-	<i>Ms. Mach</i>
<i>Alternate</i>	-	<i>Mr. Herling</i>
<i>Region Forward Coalition</i>	-	<i>Mr. Jordan</i>
<i>Alternate</i>	-	<i>Mr. Herling</i>
<i>Human Services and Public Safety Policy Committee</i>	-	<i>Mr. Putens</i>
<i>Alternate</i>	-	<i>Ms. Pope</i>
<i>Climate, Energy and Environment Policy Committee</i>	-	<i>Ms. Davis</i>
<i>Alternate</i>	-	<i>Ms. Mach</i>
<i>Chesapeake Bay Policy Committee</i>	-	<i>Ms. Davis</i>
<i>Alternate</i>	-	<i>Mr. Putens</i>

Council Goal for Next Term

Mayor Jordan wanted to set priorities for the next term. He wanted to look beyond the MBO's and suggested a Saturday work session for Council to discuss this. There would be further discussion at the December 9 Regular Meeting.

Stakeholder Meeting Schedule

Council agreed to set another work session date to discuss this issue.

The meeting ended at 10:40 p.m.

Respectfully submitted,

*David E. Moran
Assistant City Manager*

Introduced:
1st Reading:
Passed:
Posted:
Effective:

RESOLUTION NUMBER XXXX

A RESOLUTION TO REPEAL AND REENACT WITH AMENDMENTS RESOLUTION
NUMBER 1059 TO ADOPT REVISED STANDING RULES FOR THE COUNCIL OF THE
CITY OF GREENBELT, MARYLAND

BE IT RESOLVED by the Council of the City of Greenbelt, Maryland, that the Standing Rules of the City Council, as adopted by Resolution Number 1059, are hereby repealed and reenacted with amendments to read as follows:

(existing language; deletions denoted by ~~strikeout~~;
additions denoted by double underlining)

***STANDING RULES FOR THE COUNCIL
OF THE CITY OF GREENBELT, MARYLAND***

January 27, 2014

I. Council Meetings

1. Regular Council Meetings

- a. In accordance with the City Charter, which prescribes that the City Council shall meet not less frequently than once each month, the following schedule is hereby established for Council to meet in regular session: Regular meetings shall be held on the second and fourth Mondays, except for the months of July, August, and December when Council shall meet on the second Monday only. When any regularly scheduled meeting falls on a declared city or religious holiday the meeting shall be held on the following Tuesday at the same hour unless otherwise provided by motion of the City Council. By agreement of a majority, the Council may dispense with or reschedule any regular meeting provided that at least one meeting of Council shall be held in each calendar month. Such action shall be taken by motion at a regular meeting preceding the one to be changed where time permits.
- b. Regular meetings of the Council shall be held at 8:00 p.m. in the Council Room of the Municipal Building unless Council, by motion, designates another time or another public place within the corporate limits of the City of Greenbelt.

2. First Meeting Following Council Election

- a. At 7:30 p.m. on the first Monday following a regular Council election or run-off election, the Council shall meet at the usual place for holding its meetings, and the newly elected members shall, upon taking the oath of office, assume the duties of office. If an emergency meeting needs to be held between the election and the first meeting, the newly elected members shall take the oath of office at this meeting, and assume the duties of the office.
- b. At the organizational meeting following a Council election, the newly elected members shall, before entering upon the duties of their office, take or subscribe to the oath or affirmation prescribed by City Charter. Such oaths or affirmations shall be made before the retiring Mayor or Mayor pro tem, except for the Mayor who, upon being elected, shall take the same oath before the Clerk of the Circuit Court for Prince George's County or before one of the Clerk's sworn deputies
- c. At the organizational meeting following a regular Council election, a majority of the members of Council shall choose one of its members as Mayor and shall also choose one of its members as Mayor pro tem. If a vacancy occurs in the office of Mayor, or in case of the Mayor's absence or disability, the Mayor pro tem shall act as Mayor for the unexpired term or during the continuance of the absence or disability of the Mayor.

3. Committee-of-the-Whole Meetings (Work Sessions)

Committee-of-the-whole meetings (work sessions) of the City Council may be held for the purpose of receiving and discussing information on such matters as deemed desirable and to request staff to obtain such other information as Council may request, provided that no formal actions shall be taken at such meetings and provided further that such meetings shall be open to the public. Work sessions are scheduled at convenient times based upon availability of Councilmembers. Informational items to be discussed at a work session shall be identified at the beginning of the meeting. Councilmembers may report such informational items at the end of the meeting. These informational items shall be recorded in the minutes under Other Business.

4. Executive Sessions

The Council shall have the right to meet in executive sessions, which shall be closed to the public, to consider items of a sensitive nature. Such meetings shall be held in accordance with the applicable provisions of Article 10-508(a) of the Annotated Code of the Public General Laws of Maryland (1999 2009 as amended).

5. Special Meetings

Special meetings shall be called by the City Clerk upon the written request of the Mayor, the City Manager, or four members of Council. The City Clerk shall prepare a notice of the special meeting, stating the time and place of the meeting and the subjects to be

considered at the special meeting. No subjects other than stated in the notice shall be considered at the special meeting, except by unanimous consent of all members of Council. Notices of special meetings shall be served upon each member of Council and the City Manager, or left at their usual places of residence, at least two hours before the time of the meeting. It shall also be the duty of the City Clerk, immediately upon receipt of a written request for a special meeting, to make diligent effort to notify each member of Council and the City Manager, either by telephone or otherwise, of such special meeting.

6. Attendance at Meetings

Members shall attend all regular and special meetings of the Council. If a Councilmember cannot attend a regular or special meeting of the Council because of illness or other unavoidable circumstance, the Council shall be so advised. The Council shall have the power to compel the attendance of any absent member by a majority vote of the members present at any meeting.

7. Notice of Meetings of the Council

Written notice of all public meetings of the City Council shall be posted on the bulletin board at the Municipal Building, listed on the city's cable television access channels, and listed on the city Website showing the date, time, place, and topic(s) of such meetings. Notice of regular meetings of the Council, public hearings and, insofar as possible, work sessions and special meetings shall be published in the *Greenbelt News Review* the week preceding the Council meeting and shall include a preliminary agenda or, in the case of work sessions, the topic(s) to be considered.

8. Meetings of Council Open to the Public

All meetings of the Council, with the exception of executive sessions authorized by applicable state law, shall be open to the public. Citizens of the city shall have a reasonable opportunity to be heard on any matter being considered at the meeting. Citizens desiring to speak on a matter being considered by the Council shall raise their hand in front of Council and, after being recognized by the presiding officer, shall confine themselves to the question under debate, avoid personalities, and refrain from impugning the motives of any Councilmember's argument or vote or the statements of any other citizen or person. No citizen shall speak more than once upon any one subject until every other citizen choosing to speak thereon shall have spoken, and no citizen shall speak for a longer time than three minutes at any one time without the consent of Council.

II. Presiding Officer

1. Presiding Officer

The Mayor or, in the Mayor's absence, the Mayor pro tem shall preside at all regular meetings of the Council. At the hour appointed for the Council to meet, the Mayor or, in the Mayor's absence, the Mayor pro tem shall take the chair and immediately call the

members to order. At all regular meetings of Council, the roll shall be called by the City Clerk. The City Clerk shall enter in the minutes of all meetings the names of the members present.

2. Temporary Chair

In case of the absence of the Mayor and Mayor pro tem at a regular meeting of Council, the City Clerk shall call the Council to order. If a quorum is found to be present, the Council shall proceed to elect, by majority vote of those present, a Chair of the meeting who shall preside until the arrival of the Mayor or Mayor pro tem. The temporary Chair shall not preside beyond the adjournment of the meeting for which he or she was elected.

III. Quorum

A majority of the members elected to the Council shall constitute a quorum to conduct business. However, any number of members present may convene to compel the attendance of absent members.

IV. City Manager and Members of Staff

The City Manager shall have the right to take part in the discussion of all matters coming before the Council, and other members of staff shall be entitled to take part in discussions of the Council relating to their respective offices.

V. Minutes

1. Minutes of Meetings

The proceedings of the Council shall be briefly and accurately stated in the minutes. Titles of all ordinances and resolutions with their designated numbers shall be entered in the minutes and shall be preserved in a book for that purpose. The City Clerk shall keep minutes of all meetings, including special meetings, work sessions and executive ~~meetings~~ sessions, and not less than three days before a regular meeting shall furnish each member of Council and the City Manager with copies of minutes of preceding meetings. Minutes of regular meetings should be presented for Council's approval within 30 days.

2. Minutes Open to Public Review

Minutes of regular meetings, special meetings, public hearings, public meetings, and work sessions shall be available for review in the City Clerk's office during regular office hours. However, minutes shall not be available until approved by the Council in regular meeting. Approved minutes are also posted on the City website. Minutes of executive sessions of the Council held in accordance with applicable state law shall not be open to public inspection.

3. Distribution and Availability of Copies

Approved minutes shall be posted on the City website. Distribution of copies of minutes or portions of minutes and mailing of minutes on a regular basis shall be in accordance with such guidelines and subject to such copying costs and postage-and-handling fees as may be established by the City Manager and as may be amended from time to time. ~~Copies of minutes of regular and special meetings and of public hearings shall be made available to the Greenbelt Branch Library for public review at such hours as may be established by the Library. Copies of minutes or portions of minutes will be provided upon request in accordance with guidelines and subject to such costs as established by the City Manager.~~

VI. Duties and Privileges of Members

1. Seating Arrangement

Members shall occupy the respective seats at the Council table assigned by the Mayor at the organizational (Charter) meeting. Any two or more members may exchange seats by joining in a written notice to the Mayor to that effect.

2. Right to Floor

- a. Before speaking on any matter, a member shall seek the floor by addressing the presiding officer and, once recognized by the chair, shall confine comments to the question under debate, avoid personalities, and refrain from impugning the motives of any other member's argument or vote. No member of Council shall interrupt another without that member's consent. To obtain such consent, the member shall first address the presiding officer.
- b. Members of Council shall not raise personnel matters pertaining to alleged improper performance or conduct of any city employee(s) or Council appointee(s) at a public Council meeting. Any concerns about the conduct or performance of any city employee(s) or Council appointee(s) shall be brought to the attention of the City Manager, or an executive session of Council may be requested to discuss the personnel matter.

3. Right of Appeal

Any member may appeal to the Council for a ruling on a decision of the presiding officer. The member making the appeal may briefly state the reason for the appeal, and the presiding officer may explain the ruling. However, there shall be no debate on the appeal. The presiding officer shall put the question: "Shall the decision of the Chair be sustained?" If a majority of the members present vote "yes," the ruling of the Chair is sustained; otherwise, it is overruled.

4. Limitation of Debate

No member shall be allowed to speak more than once upon any one subject until every other member choosing to speak thereon shall have spoken, and no member shall speak for a longer time than five minutes without consent of Council.

5. Voting

- a. When a question is put, every member present shall vote either in the affirmative, ~~or in the negative or abstain~~. ~~No member shall be excused from voting except on matters where a vote would be considered improper pursuant to the State Ethics Law.~~ Any member shall be entitled to abstain so long as such member gives a reason for abstaining and such reason falls within one of the following:

1. When to vote would or could be considered improper pursuant to the City and State Ethic's Laws.
2. When to vote could or may show bias for or against a person, organization or business that the member has a close personal relationship with thus reflecting poorly on the member and the office such member holds.
3. When for any other reason a member is not comfortable voting and has given the Chair a reason for requesting to abstain so long as excused by the Chair or Council by vote as provided for hereinbelow.

Application to be excused from voting shall be made to the Chair before the votes are called for. After the member has briefly stated the reason for the request to be excused, the decision thereon shall be made without debate. The decision of the Chair may be appealed to the Council. Except as provided in the City Charter or these rules, all voting shall be by voice vote or by such other method as a majority of the Council shall decide for any particular vote.

- b. The "yeas" and "nays" (i.e., a vote by roll call) shall be taken upon the passage of all ordinances and resolutions and upon demand of any member made before the negative vote has been called for. Each Councilmember's name shall be called in alphabetical order, except that the presiding officer shall be called to vote last. It shall not be in order for members to explain or comment upon their votes during roll call. A record of the "yeas" and "nays" and not voting on any roll call vote shall be entered upon the minutes of the proceedings of the Council.

6. Personal Privilege

The right of a member to address the Council on a question of personal privilege shall be limited to cases in which his or her integrity, character, or motives are assailed, questioned, or impugned.

7. Dissents and Protests

Any member shall have the right to express dissent from or protest against any ordinance, resolution, or act of Council and have the reason therefor entered upon the minutes. Such dissent or protest must be filed in writing, couched in respectful language, and presented to Council no later than the next regular meeting following the date of passage of the ordinance or resolution or action objected to.

8. Disorderly Conduct or Violation of Rules

A member of Council indulging in any language or conduct unbecoming a Councilmember shall be called to order by the presiding officer and, in such case, the offending member shall lose the floor and shall not proceed without the approval of a majority of members present. The Council may, by a vote of not fewer than six members, expel a member from a meeting for disorderly conduct or the violation of Council rules.

9. Demonstration or Disorder Among Bystanders

If any confusion, demonstration or disorder arises in the Council chamber, the presiding officer may, upon his or her initiative or upon the request of any member, enforce order. If the offending person or persons be a spectator, such person or persons may be ejected from the chamber. If any member of Council shall object to the ruling of the presiding officer, such member shall have the right to appeal to the Council.

VII. Council Procedure

1. Order of Business

The business of all regular meetings of Council shall be transacted in the following order, with items under "Other Business" to be listed in the order of greatest public interest. For the printed agenda, such determination shall be made by the City Manager, provided that, as an organizational matter, the order of business may be modified at the meeting by the presiding officer, with the consent of Council or by a motion of Council.

2. Agenda

I. Organization

Call to Order

Roll Call

Meditation and Pledge of Allegiance to the Flag

Consent Agenda – Approval of Staff Recommendations

Approval of Agenda and Additions

II. Communications

Presentations

Public Hearings

Petitions and Requests

Minutes of Council Meetings

Administrative Reports

~~Council Reports~~

Committee Reports

III. Legislation

Ordinances – Second Reading

Resolutions – Second Reading

Ordinances – First Reading

Resolutions – First Reading

IV. Other Business

~~Other Reports~~ Council Reports

V. Meetings

VIII. Agenda

1. The Printed Agenda

- a. The City Manager shall include on the agenda any item at the request of any of the member of Council, provided that the member of Council shall have furnished to the City Manager a description of the item in time for inclusion with the printed agenda.
- b. At least two days before each regular meeting, the City Manager shall provide each member of Council at his or her home a copy of the agenda for the forthcoming meeting, together with copies of all ordinances, resolutions, and background material of matters to be considered at the meeting. Members of Council who do not wish to have such material delivered to their homes may so inform the City Manager and make other arrangements.
- c. Copies of the agenda and agenda comments shall be posted on the City website and on the bulletin board in the Municipal Building the Friday prior to each regular meeting, and shall be made available to the public at the time of the meeting or earlier upon request, as available. A reasonable number of copies of the agenda and agenda comments shall be available to the public at the Council meeting or earlier upon request, as available. The City Manager shall establish guidelines for the distribution of agenda and agenda comments and for the cost of copying and mailing and handling of agenda and agenda comments to citizens wishing to receive such comments on a regular basis. Such guidelines may be revised from time to time. If requested by candidates, printed cCopies of the agenda packet—less any material of a confidential nature and minutes of executive sessions but including the agenda, agenda comments, minutes of previous meetings, and background and briefing materials—shall may be provided within twenty-four hours after a Council meeting to persons who have qualified as candidates for an upcoming Council election, if a request for such material is made at least twenty-four hours prior to the agenda packet preparation to certified candidates. Otherwise the agenda packet will be provided as staff time allows, but no later than three days after the Council meeting. A reasonable charge for copying and mailing for individuals wishing to receive the agenda and comments (other than certified candidates) on a regular basis shall be assessed as determined by the City Manager.

2. Approval of Agenda; Consent Agenda

- a. As an item of business under Section I, Organization, the Council shall review the agenda and the consent agenda. Any member of Council or the City Manager may request the addition of an item to the agenda, or may request the removal of an item from the consent agenda so that it may be considered as a separate item of business. A request for the addition of an item to the agenda, or the removal of an item from the consent agenda, shall be a matter of consideration and shall be voted upon at the time the Council considers approval of the agenda or consent agenda, and Council action shall be reflected in the minutes of the meeting.

- b. Any member of Council who will be absent from a meeting may request that an agenda item or consent agenda item be postponed. Such a request for deferral, giving the reasons for the request, shall be submitted in writing or by telephone to the City Clerk. A request for deferral shall be a matter of consideration and shall be voted upon at the time the Council considers approval of the agenda or consent agenda, and Council action shall be reflected in the minutes of the meeting.
- c. The consent agenda shall be used for the group disposition of routine and minor items of business, such as approval of minutes, acceptance of board/committee reports, and such other items as designated by the City Manager. Consent agenda items will be specially identified as such. For each item of the consent agenda, Council will receive a written staff recommendation.
- d. Ordinances and resolutions, matters requiring a roll call vote or the consent of six members of Council, and items added to the agenda at the meeting shall not be placed on the consent agenda.
- e. Unless an item set forth in the consent agenda is requested to be considered separately by any member of Council or is postponed (see above), the Council, by a single motion, shall adopt the recommendations of the City Manager as set forth in writing for each item included in the consent agenda. The approved recommendations for each consent agenda item, however, shall be set forth separately in the minutes of the meeting.

3. Minutes

Reading of the minutes of the preceding meeting shall not be required unless so requested by a member of Council or unless written copies have not been provided each member of Council.

4. Petitions and Requests

Petitions and requests are defined to include any communication addressed to the city, the Mayor or Council, or the City Manager, making any specific or general request requiring Council action. Written communications shall be first received by the Council, after which the Council shall receive petitions and requests from citizens present at the meeting. Such petitions and requests shall be heard by the Council as communications and shall not be subject to consideration or deliberations at that time. Each petitioner shall be allowed five minutes in which to state the nature of the petition and may submit such additional written information as the petitioner deems appropriate. Where more than one person is present on behalf of the same petition, one person shall be designated principal spokesperson, and other persons shall be recognized only for the purpose of clarifying the request being made. Upon a petition or request being presented, the Council shall take one of the following actions:

- Refer to city staff for handling and disposition. The petitioner and Council shall be apprised of the disposition made.

- Refer to city staff or to an advisory board or committee for investigation, evaluation, and report to the Council at a future meeting.
- Add to the agenda of a subsequent meeting.
- By motion duly adopted, place the matter on the agenda of the current meeting.

5. Communications Not Requiring Council Action

If a written communication addressed to the Council does not require Council action, the City Clerk shall send copies to the members of Council, together with copies of any replies made to the communication, and the matter shall not be placed on the agenda unless a member of the Council or the City Manager requests that it be considered.

6. Anonymous Communications

Anonymous communications shall not be considered by the Council.

IX. Ordinances and Resolutions

1. Introduction

Ordinances and resolutions shall be introduced in the Council only in printed or in written form. All ordinances—except ordinances making appropriations and ordinances codifying or rearranging existing ordinances or enacting a code of ordinances—shall be confined to one subject, and the subject or subjects of all ordinances shall be clearly expressed in the title. An ordinance or resolution may be introduced for first reading by the reading of its title by any member of Council and a second is not required.

2. Distribution of Copies

Copies of all ordinances and resolutions shall be prepared for distribution to all members of Council, the City Manager, and the City Clerk at the meeting at which the ordinance or resolution is introduced. Whenever any member of the Council is absent from such meeting, the City Clerk shall arrange to have copies delivered.

3. First Reading

The first reading of an ordinance or resolution shall be for information. If there is no objection, the proposed ordinance or resolution shall go on the calendar for the next meeting of Council. There will be no public debate or testimony on the first reading of an ordinance or resolution.

4. Review and Referral

- a. All proposed ordinances and resolutions shall be reviewed by the City Manager and/or City Solicitor before being presented for second reading and adoption. The

City Manager shall provide a brief digest of the provisions thereof, and, where it is proposed to amend an existing ordinance or resolution, such digest shall indicate the changes sought to be made.

- b. If the Council so desires, any pending ordinance or resolution may be referred to any standing or special committee for study and recommendation or to the City Manager for study, recommendations, redrafting, etc.

5. Amendments

When a proposed ordinance or resolution is substantively amended upon either its first or second reading, the amended ordinance or resolution shall be considered to have had its first reading only and must be read on a second day, unless the requirement for reading it on two separate days shall be dispensed with by a vote of not fewer than six members of Council, as prescribed by the City Charter (see 8 b.).

6. Appropriation Ordinances

Ordinances making appropriations shall be confined to the subject of appropriations. Each proposed ordinance providing for an appropriation shall show fully the purpose of the appropriation and the source from which the funds are to be derived. The City Manager shall submit a written recommendation on each appropriation ordinance showing what effect the ordinance would have on the annual budget.

7. Ordinance to Issue Bonds

Ordinances to issue bonds shall meet all the requirements of the City Charter and applicable statutes.

8. Adoption

- a. After an ordinance or resolution has received a first reading, it shall be placed on the agenda for second reading at the next meeting of Council. When a proposed ordinance or resolution comes up for second reading, it may be deferred for further study, deferred to a future meeting of Council, amended, or adopted. No ordinance or resolution shall be adopted until it has been read on two separate days, unless the requirement for reading it on two separate days shall be dispensed with by a vote of not fewer than six members of Council. The final reading of each ordinance and resolution shall be in full unless a written or printed copy thereof shall have been furnished to each member of Council prior to such reading. The "yeas" and "nays" shall be taken upon the adoption of all ordinances and resolutions and entered in the minutes of the proceedings of the Council.

- b. Dispensing of Reading on Separate Days

A roll call of the "yeas" and "nays" shall be taken on a motion to dispense with the requirement of reading an ordinance or resolution on two separate days (Charter ref. Sec. 9). When a motion to suspend the rules to dispense with the requirement

for reading of an ordinance or resolution on two separate days fails to receive an affirmative vote of six members, the ordinance or resolution shall go over to the next regular meeting of the Council.

c. Vote on Ordinances Revising Appropriations and Resolutions to Transfer Funds

As required by Maryland law, ordinances revising appropriations and resolutions transferring funds shall require a vote of not fewer than six members of Council.

9. Enacting Clauses

The enacting clause of all ordinances shall be "Be It Ordained by the Council of the City of Greenbelt, Maryland." The enacting clause of all resolutions shall be "Be It Resolved by the Council of the City of Greenbelt, Maryland."

10. Effective Date

All ordinances and resolutions passed by the Council shall take effect at the time indicated therein, but not less than ten days after the date of their adoption, except ordinances and resolutions of an urgent nature, which may by direction of Council become effective on date of adoption.

11. Authentication and Publication

Upon its adoption, each ordinance or resolution shall be authenticated by the signature of the Mayor and the City Clerk and shall be recorded upon a book kept for that purpose. Each ordinance and resolution shall be published as soon as possible after its adoption by posting it in a public place or places for ten days or, when required, by publishing it once within ten days in a newspaper of general circulation in the city, or both.

X. Rules of Order

1. Precedence of Motions

When a question is before the Council, motions shall have the following precedence and no motion of lesser precedence may be addressed until the motion of higher precedence is voted upon. The order is: a) to adjourn which is not debatable; b) to fix the hour of adjournment; c) to lay the question or issue on the table indefinitely or to a time certain; d) to call for the previous question; e) to refer; f) to amend. All motions noted herein shall be addressed to the Mayor (or Chairperson of the meeting if the Mayor is absent) and shall be voted upon by the Council after discussion by the Council and interested members of the public. Comments by the public regarding the above motions (except a motion to adjourn) shall be limited to three (3) minutes.

2. Motions to Be Stated by Chair

When a motion is made and seconded, it shall be stated by the Chair before debate. Any member may demand that it be put in writing.

3. Withdrawal of Motion

A motion may not be withdrawn by the mover without the consent of the member seconding it.

4. Motions Made Out of Order

The Chair may, at any time, with the approval of at least six members of Council permit a member to introduce an ordinance, resolution, or motion out of the regular order.

5. Motion to Adjourn - When Not in Order - Not Debatable

A motion to adjourn shall be in order at any time, except as follows: a) when repeated without intervening business or discussion; b) when made as an interruption of a member while speaking; c) when the previous question has been ordered; and d) while a vote is being taken. A motion to adjourn is not debatable.

6. Motion to Lay on the Table

A motion to lay on the table shall preclude all amendments or debate on the subject under consideration. If the motion shall prevail, the consideration of the subject may be resumed at any time by a majority vote under other business, at the same or at a subsequent meeting. A motion to table is not debatable.

7. Call the Question

Any member of Council may at any time Call the Question on a motion previously made which has had any number of proposed amendments thereto so long as such motion receives a second. Once a second to this motion is received all debate shall cease regarding any proposed amendments and the Council shall vote on the Call the Question motion without debate. If approved by a majority of a quorum of the Council, then Council shall immediately and without debate or public comment vote on only the motion previously made with the last amendment. All other amendments shall be considered as failed. If such vote passes by a majority, the Council shall move to the next item on its agenda. If the main motion fails, the secondary motion and all subsequent amendments will again be before the Council for debate and possible action. Any motions still pending at this time will be deemed lost.

8. Division of Question

If a question contains two or more divisible propositions, the presiding officer, upon request of a member, may divide the same.

9. Amend - Strike Out, etc.

On an amendment to "strike out and insert," the words to be struck out and those to be inserted shall be read, and finally the sentence or paragraph, as it would stand if so amended, shall be read.

10. Amend an Amendment

A motion to amend an amendment shall be in order, but one to amend an amendment to an amendment shall not be introduced. An amendment modifying the intention of a motion shall be in order, but an amendment relating to a different matter shall not be in order.

11. Motion to Postpone

All motions to postpone to a certain time, excepting a motion to postpone indefinitely, may only be amended as to time. If a motion to postpone indefinitely is carried, the principal question shall be declared lost.

12. Reconsideration

After the decision on any question, any member who voted with the prevailing side may move a reconsideration of any action at the same or the next meeting. A motion to reconsider shall require the approval of at least four members of Council. After a motion for reconsideration has once been acted on, no other motion for a reconsideration thereof shall be made without unanimous consent of all members of Council.

13. Suspension of Rules

Any provisions of these rules not governed by the Charter, state law, or ordinance may be temporarily suspended at any meeting of the Council by a vote of not fewer than six members of Council. The vote on any question to suspend the rules shall be by "yeas" and "nays" and shall be entered in the minutes.

A motion to suspend the rule requiring two readings on separate days shall be debatable and, upon such motion, the main question shall be open for debate.

14. Procedure in Absence of Rule

In the absence of a rule to govern a point of procedure, reference shall be had to the approved practice in parliamentary bodies.

15. Special Order

To make any subject a special order of business shall require the consent of at least six the majority of members of Council present.

16. Tie Vote

In case of a tie in the vote on any proposal, the proposal shall be considered lost.

17. Special Committees

a. From time to time, the Council may set up Special Committees to act on special occasions or to perform other duties. Special committees may be created only by adoption of a resolution, which resolution shall clearly outline the function, authority, and responsibility of the committee, the number of persons to be on the committee, method of selection or appointment of members of the committee, reports to be required of committee, expiration date of committee, and any other pertinent information necessary for the proper functioning of the committee. Such Special Committees may also be called Task Forces.

b. Powers

No committee of any kind shall have the power of employing any person for, or on behalf of, the city or incurring any expense without prior authorization of the City Manager. The committee may request the City Manager to furnish information and assistance which may be granted, provided it is pertinent to the matter before the committee and is not in violation of provisions of the Charter or policies established by the Council.

c. Report of Committees

Committees shall submit reports from time to time as requested by the Council or the City Manager. All reports shall be in writing, and sufficient copies shall be made available for each member of Council, the City Manager, and the City Clerk.

XI. Miscellaneous

1. To Amend Rules

These rules may be amended or new rules adopted in the same manner as any other resolution is passed, except that the requirement for reading may not be waived except by unanimous consent, with a recorded vote of all members.

2. Request for Meetings by Other Parties

The Mayor and members of Council often encounter requests for meetings either with the Mayor, a member of Council, or more than one member of Council from outside parties (developers, stakeholders, etc.). Such requests should be made known to the entire Council prior to any meeting taking place. Notification of such a request can be at a scheduled work session or meeting of the City Council or, in the case of an emergency, by direct communication from the Mayor or member of Council who was requested to meet.

Unless agreed upon by a majority of Council, all members of Council may attend any such requested meeting. Further, any such meeting including four or more members of Council shall be open to the public unless an Executive Session has been properly requested.

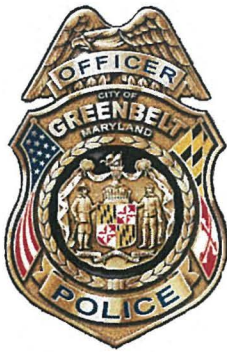
Nothing herein shall apply to contacts made by outside parties with members of Council at a political or social function. It is understood that contacts of this type need not be reported to the entire City Council at the next regularly scheduled meeting or work session unless a request is made by such party that requires Council action.

PASSED by the Council of the City of Greenbelt, Maryland, at its Regular Meeting of January 27, 2014.

Judith F. Davis, Mayor

ATTEST:

Cindy Murray, City Clerk



City of Greenbelt Police Department

Captain J. M. Parker
550 Crescent Road
Greenbelt, Maryland 20770
Office (240) 542-2111 Fax (310) 474-6435



TO: David Moran, Assistant City Manager *DEM*

DATE: 12-31-2013

SUBJECT: Replacement Fund Purchase

David,

I have attached a requisition for the purchase of six (6) AED Defibrillators that were scheduled for replacement in the 2015 budget. We need to move this purchase up six months as three out of our current instruments are out of service.

This purchase recommendation is for (6) Automated External Defibrillators totaling \$12,596.34. This amount is less than the \$15,000 that was identified in the replacement fund. We are using Maryland State bid #001B3400562 to facilitate this purchase.

We feel very uncomfortable not having these life-saving instruments in the field. If at all possible, can we request Council waive the second reading?

Please feel free to contact Lt. Triesky or myself if you have any questions or need supporting documentation.

Thanks

Veh #	Department/Item	Year	Repl.	Original	Replace	Est	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
		Purch.	Year	Cost	Cost												
Administration																	
1	Honda Civic CNG	2005	2016	20,149	26,200		0	0	0	26,200	0	0	0	0	0	0	0
	Subtotal			20,149	26,200		0	0	0	26,200	0	0	0	0	0	0	0
Community Development																	
712	Ford Focus	2009	2020	11,427	15,300		0	0	0	0	0	0	0	15,300	0	0	0
714	Dodge Intrepid	2004	2014	15,572	22,400		0	22,400	0	0	0	0	0	0	0	0	0
715	Chevy Malibu	2004	2015	12,094	15,700		0	0	15,700	0	0	0	0	0	0	0	0
717	Chevy Malibu	2005	2016	12,094	15,700		0	0	0	15,700	0	0	0	0	0	0	0
718	Honda Civic (CNG)	2005	2016	20,149	27,000		0	0	0	27,000	0	0	0	0	0	0	0
	Subtotal			71,336	96,100		0	22,400	15,700	42,700	0	0	0	15,300	0	0	0
Police Department																	
	Police Radio System	2011	2021	729,700	729,700		0	0	0	0	0	0	0	0	729,700	0	0
	Voice Logging Recorder	2011	2020	22,327	22,300		0	0	0	0	0	0	0	22,300	0	0	0
	Handguns	2008	2016	31,755	32,000		0	0	0	32,000	0	0	0	0	0	0	0
	Digital Processing Equipment	2011	NTR	6,343	8,000		0	0	0	0	0	0	0	0	0	0	0
	Pro-Tec Raid Vests	2009	2015	21,178	21,000		0	0	21,000	0	0	0	0	0	0	0	0
	Optical Scanner	2002	2015	10,000	12,000		0	0	12,000	0	0	0	0	0	0	0	0
	Total Station	2002	2015	13,600	15,000		0	0	15,000	0	0	0	0	0	0	0	0
891	4X4 ¾Ton Pick-up Truck	2006	2017	18,314	24,500		0	0	0	0	24,500	0	0	0	0	0	0
	Automated External Defibrillators	2005	2015	12,696	15,000		0	0	15,000	0	0	0	0	0	0	0	0
	Subtotal			865,913	879,500		0	0	63,000	32,000	24,500	0	0	22,300	729,700	0	0
Animal Control																	
704	Ford Escape SUV	2008	2019	25,276	33,900		0	0	0	0	0	0	33,900	0	0	0	0
	Subtotal			25,276	33,900		0	0	0	0	0	0	33,900	0	0	0	0
Public Works Administration																	
100	Dodge Stratus	2006	2017	12,489	16,700		0	0	0	0	16,700	0	0	0	0	0	0
101	4X4 Chevy Blazer	2005	2016	19,474	26,100		0	0	0	26,100	0	0	0	0	0	0	0
102	Chevy Colorado	2006	2017	10,648	14,200		0	0	0	0	14,200	0	0	0	0	0	0
	Repeater - Channel 1 & 3	2004	2015	40,000	46,000		0	0	46,000	0	0	0	0	0	0	0	0
	Subtotal			42,611	57,000		0	0	0	26,100	30,900	0	0	0	0	0	0
Multi-Purpose Equipment																	
111	Ford 550 Dump Truck	2004	2015	46,938	56,400		0	0	56,400	0	0	0	0	0	0	0	0
112	Ford Roll Back Truck	1993	2015	25,927	36,000		0	0	36,000	0	0	0	0	0	0	0	0
115	Ford 4X4 ¾ton Pickup	2008	2019	27,747	36,900		0	0	0	0	0	0	36,900	0	0	0	0
116	4X4 Ford ¾ton Pickup	2003	2015	28,591	37,000		0	0	37,000	0	0	0	0	0	0	0	0
117	4X4 Ford ¾ton Pickup	2003	2014	28,591	37,000		0	31,000	0	0	0	0	0	0	0	0	0
119	Skid Steer Loader	2008	2019	30,563	40,600		0	0	0	0	0	0	40,600	0	0	0	0
124	Ford F-450 Dump Truck Crew Cab	2010	2021	56,842	75,600		0	7,000	0	0	0	0	0	0	75,600	0	0
125	Ford 2 Ton Dump (Chassis in 06)	2006	2015	42,000	90,000		0	0	90,000	0	0	0	0	0	0	0	0
126	Ford 750 Dump	2007	2018	71,324	94,900		0	0	0	0	0	94,900	0	0	0	0	0
127	Case Backhoe	1997	2016	65,089	100,000		0	0	0	100,000	0	0	0	0	0	0	0
128	Asphalt Roller	2007	2022	24,900	36,100		0	0	0	0	0	0	0	0	0	36,100	0
145	Case #621 Loader	2008	2023	119,313	155,100		0	0	0	0	0	0	0	0	0	0	155,100
146	2007 F550 Aerial Lift	2013	2023	40,600	52,800		40,600	0	0	0	0	0	0	0	0	0	52,800
150	Ingersole Rand Air Compressor	1996	2015	12,175	18,000		0	0	18,000	0	0	0	0	0	0	0	0

**Physio-Control, Inc.**

11811 Willows Road NE
P.O. Box 97023
Redmond, WA 98073-9723 U.S.A
www.physio-control.com
tel 800.442.1142
fax 800.732.0956

Thank you for considering Physio-Control

To: Ryan Peck
City of Greenbelt Police

(301)633-5902
Ryan Peck <rpeck@greenbeltmd.gov>

Quote # 41618.47285
Quote Date: 12/10/2013
Sales Consultant:
Contact Information:

FOB: Destination
Terms: Net 30

Contract: State of MD #001B3400562

Expiration: 3/10/2014

Cat Number	Description	Qty	List Price	Contract Disc	Cash Disc	Unit Net	Ext Total
Trade-In: LIFEPAK 500 Biphasic		6	Trade-Against: AED			\$ (250.00)	\$ (1,500.00)
99425-000023	LIFEPAK 1000 (Kit #1) Graphical Display Standard Setup w/carry case, battery & electrodes	6	\$ 2,595.00	\$ 389.25		\$ 2,205.75	\$ 13,234.50
Included at No Charge:							
41425-000034-ShipKit							
11425-000007-Carrying Case							
11425-000012-Strap for Carrying Case							
11141-000156-Battery							
11996-000017- QUIK-COMBO REDI-PAK electrodes (2 pair per unit)							
26500-003457-Operating Instructions							
11998-000321	Ambu Res-Cue Mask First Responder Kit	6	\$ 40.00	\$ 10.36		\$ 29.64	\$ 177.84
11101-000017	Electrode Infant/Child reduced energy starter kit	6	\$ 150.00	\$ 36.00		\$ 114.00	\$ 684.00

Shipping and Handling	\$ -
List Price	\$ 16,710.00
Total Discounts	\$ 4,113.66
Grand Total	\$ 12,596.34

Version FY14Q3 v1

This quote is a budgetary quote used to communicate contracted pricing. Final pricing will be per the active pricing on the contract at the time of order.
Contract eligibility will be reviewed at the time of order and is required to receive contracted pricing.
Terms of Sale are per the contract referenced above. The terms of the contract supersede any terms listed on this quote or any customer documents.
Provided the above terms are met, an order may be placed by submitting this budgetary quote along with a purchase order.
Orders may be subject to taxes, shipping and handling fees.

Price List for State of Maryland BPO # 001B3400562

Physio-Control Contract Pricing

State of Maryland ITB #001IT819168 V.75 3/27/13

Pricing Effective 5/8/2013

Product Category	Catalog Number	Catalog/Product Description	UOM	#EA per Unit	List Price	State of MD Pricing
LIFEPAK 15						
Common Pre-Hospital Configurations						
LIFEPAK15	99577-001252	LIFEPAK 15 Trending, 12-Lead ECG, Bluetooth	EA	1	\$22,595.00	\$19,205.75
LIFEPAK15	99577-001258	LIFEPAK 15 Trending, Masimo SpO2, NIBP, EtCO2, 2 Invasive Pressure Channels, Bluetooth	EA	1	\$25,195.00	\$21,415.75
LIFEPAK15	99577-001253	LIFEPAK 15 Trending, Masimo SpO2, SpCO, NIBP, EtCO2, Bluetooth	EA	1	\$26,195.00	\$22,265.75
LIFEPAK15	99577-001255	LIFEPAK 15 Trending, Masimo SpO2, NIBP, 12-Lead ECG, EtCO2, Bluetooth	EA	1	\$29,995.00	\$25,495.75
LIFEPAK15	99577-001256	LIFEPAK 15 Trending, Masimo SpO2, SpCO, NIBP, 12-Lead ECG, EtCO2, Bluetooth	EA	1	\$33,295.00	\$28,300.75
LIFEPAK15	99577-001257	LIFEPAK 15 Trending, Masimo SpO2, SpCO, SpMet, NIBP, 12-Lead ECG, EtCO2, Bluetooth	EA	1	\$36,595.00	\$31,105.75
Common Hospital Configurations						
LIFEPAK15	99577-001238	LIFEPAK 15 Bluetooth	EA	1	\$13,595.00	\$11,555.75
LIFEPAK15	99577-001239	LIFEPAK 15 Masimo SpO2, Bluetooth	EA	1	\$15,295.00	\$13,000.75
LIFEPAK15	99577-001242	LIFEPAK 15 Trending, Masimo SpO2, NIBP, Bluetooth	EA	1	\$18,195.00	\$15,465.75
LIFEPAK15	99577-001241	LIFEPAK 15 Trending, Masimo SpO2, EtCO2, Bluetooth	EA	1	\$20,395.00	\$17,335.75
LIFEPAK15	99577-001246	LIFEPAK 15 Trending, Masimo SpO2, NIBP, EtCO2, Bluetooth	EA	1	\$22,895.00	\$19,460.75
LIFEPAK15	99577-001245	LIFEPAK 15 Trending, Masimo SpO2, NIBP, 12-Lead ECG, Bluetooth	EA	1	\$27,195.00	\$23,115.75
LIFEPAK15	99577-001268	LIFEPAK 15 Trending, Masimo SpO2, EtCO2, 12-Lead ECG, Bluetooth	EA	1	\$28,395.00	\$24,135.75
Common Transport Configurations						
LIFEPAK15	99577-001243	LIFEPAK 15 Trending, Masimo SpO2, NIBP, 2 Invasive Pressure Channels, Bluetooth	EA	1	\$20,995.00	\$17,845.75
LIFEPAK15	99577-001247	LIFEPAK 15 Trending, Masimo SpO2, NIBP, 12-Lead ECG, EtCO2, 2 Invasive Pressure Channels, Bluetooth	EA	1	\$31,895.00	\$27,110.75
LIFEPAK15	99577-001249	LIFEPAK 15 Trending, Masimo SpO2, SpCO, NIBP, 12-Lead ECG, EtCO2, 2 Invasive Pressure Channels, Bluetooth	EA	1	\$35,195.00	\$29,915.75
LIFEPAK15	99577-001250	LIFEPAK 15 Trending, Masimo SpO2, SpCO, SpMet, NIBP, 12-Lead ECG, EtCO2, 2 Invasive Pressure Channels, Bluetooth	EA	1	\$38,495.00	\$32,720.75
Nellcor Configurations						
LIFEPAK15	99577-001213	LIFEPAK 15 Nellcor and Masimo SpO2, Bluetooth	EA	1	\$15,895.00	\$13,510.75
LIFEPAK15	99577-001214	LIFEPAK 15 Trending, Nellcor and Masimo SpO2, NIBP, Bluetooth	EA	1	\$18,795.00	\$15,975.75
LIFEPAK15	99577-001215	LIFEPAK 15 Trending, Nellcor and Masimo SpO2, NIBP, 2 Invasive Pressure Channels, Bluetooth	EA	1	\$21,595.00	\$18,355.75
LIFEPAK15	99577-001216	LIFEPAK 15 Trending, Nellcor and Masimo SpO2, NIBP, EtCO2, Bluetooth	EA	1	\$23,495.00	\$19,970.75
LIFEPAK15	99577-001275	LIFEPAK 15 Trending, Nellcor and Masimo SpO2, NIBP, 12-Lead ECG, EtCO2, Bluetooth	EA	1	\$30,595.00	\$26,005.75
LIFEPAK15	99577-001221	LIFEPAK 15 Trending, Nellcor and Masimo SpO2, NIBP, 12-Lead ECG, EtCO2, 2 Invasive Pressure Channels, Bluetooth	EA	1	\$32,495.00	\$27,620.75
Temperature Configurations						
LIFEPAK15	99577-001217	LIFEPAK 15 Trending, SpO2, NIBP, 12-Lead ECG, EtCO2, Bluetooth, Temp	EA	1	\$31,245.00	\$26,558.25
LIFEPAK15	99577-001218	LIFEPAK 15 Trending, SpO2, SpCO, NIBP, 12-Lead ECG, EtCO2, Bluetooth, Temp	EA	1	\$34,545.00	\$29,363.25
LIFEPAK15	99577-001219	LIFEPAK 15 Trending, SpO2, SpCO, SpMet, NIBP, 12-Lead ECG, EtCO2, Bluetooth, Temp	EA	1	\$37,845.00	\$32,168.25
LIFEPAK 15 ACLS (Non-Clinical)						
LIFEPAK15	96577-000005	LIFEPAK 15 Standard	EA	1	\$7,797.00	\$6,627.45
LIFEPAK15	96577-000002	LIFEPAK 15 Trending, Masimo SpO2, SpCO, NIBP	EA	1	\$10,917.00	\$9,279.45
LIFEPAK15	96577-000001	LIFEPAK 15 Trending, Masimo SpO2, NIBP, EtCO2	EA	1	\$13,557.00	\$11,523.45
LIFEPAK15	96577-000007	LIFEPAK 15 Trending, Masimo SpO2, NIBP, 12-Lead	EA	1	\$17,637.00	\$14,991.45
LIFEPAK15	96577-000004	LIFEPAK 15 Trending, Masimo SpO2, NIBP, 12-Lead, EtCO2	EA	1	\$19,137.00	\$16,266.45
LIFEPAK15	96577-000006	LIFEPAK 15 Trending, Masimo SpO2, SpCO, NIBP, 12-Lead, EtCO2	EA	1	\$19,437.00	\$16,521.45
LIFEPAK15	96577-000003	LIFEPAK 15 Trending, Masimo SpO2, SpCO, SpMet NIBP, 12-Lead, EtCO2	EA	1	\$19,977.00	\$16,980.45
LIFEPAK 12 RELI (Subject to Availability)						
LIFEPAK12 RELI	97400-001375	LIFEPAK 12 RELI Bi, AED, EL, Pacing, 3LEAD, 50MM	EA	1	\$9,595.00	\$4,797.50

LIFEPAK12 REL	97400-001398	LIFEPAK 12 RELI BI, AED, EL, Pacing, SPO2, 12LEAD, Fax, NIBP, Trend, 100MM	EA	1	\$20,995.00	\$10,497.50
LIFEPAK12 REL	97400-001423	LIFEPAK 12 RELI BI, AED, EL, Pacing, SPO2, 12LEAD, Fax, ETCO2, Trend, 100MM	EA	1	\$21,595.00	\$10,797.50
LIFEPAK12 REL	97400-001371	LIFEPAK 12 RELI BI, AED, EL, Pacing, SPO2, 12LEAD, Fax, NIBP, ETCO2, Trend, 100MM	EA	1	\$24,995.00	\$12,497.50
LIFEPAK12 REL	97400-001373	LIFEPAK 12 RELI BI, AED, EL, Pacing, SPO2, 12LEAD, Fax, NIBP, ETCO2, Trend, 100MM, BT	EA	1	\$25,495.00	\$12,747.50
LIFEPAK 1000						
AED	99425-000023	LIFEPAK 1000 Graphical Display Standard Setup w/carry case, battery & electrodes	EA	1	\$2,595.00	\$2,205.75
AED	99425-000025	LIFEPAK 1000 ECG Display, Standard Setup w/carry case, battery & electrodes	EA	1	\$3,195.00	\$2,715.75
Accessory	99996-000117	LP1000 Trainer	EA	1	\$995.00	\$750.00
Accessory	11141-000100	LMnO2 Non-Rechargeable Battery	EA	1	\$324.00	\$240.98
Accessory	11425-000007	BAG ASSEMBLY, NO STRAP, LIFEPAK 1000	EA	1	\$121.00	\$99.45
Accessory	11260-000023	LIFEPAK 1000 Hard shell, watertight carrying case	EA	1	\$295.00	\$243.10
Accessory	11425-000012	LIFEPAK 1000 Replacement Shoulder Strap for carry case	EA	1	\$37.00	\$31.45
Accessory	11111-000016	3-Wire ECG Cable	EA	1	\$217.00	\$179.35
Accessory	11425-000001	Accessory pouch for 3-wire cable and/or other accessories	EA	1	\$56.00	\$45.90
Accessory	11250-000022	Clip-on Training Electrodes for use with QUIK-COMBO Patient Simulator	EA	5	\$65.00	\$55.25
Accessory	26500-002156	Quick Reference Instruction Card LIFEPAK 1000	EA	1	\$6.00	\$5.10
Accessory	26500-001964	LIFEPAK 1000 Operating Instructions	EA	1	\$16.00	\$13.60
LIFEPAK CR PLUS						
AED	80403-000148	LIFEPAK CR Plus AED Kit Semi-automatic AHA voice prompt	EA	1	\$2,195.00	\$1,646.25
AED	80403-000149	LIFEPAK CR Plus AED Kit Fully automatic AHA voice prompt	EA	1	\$2,395.00	\$1,796.25
AED	80427-000134	LIFEPAK Express Semi-automatic. Incl 1 pair of QUIK-Pak electrodes	EA	1	\$1,695.00	\$1,275.00
Accessory	11260-000015	LIFEPAK CR Plus Hard shell carry case	EA	1	\$228.00	\$187.85
Accessory	21300-004576	LIFEPAK CR Plus Carrying case	EA	1	\$64.00	\$52.70
Accessory	21300-004579	LIFEPAK CR Plus Replacement shoulder strap for carry case	EA	1	\$14.00	\$11.90
Disposable	11403-000001	LIFEPAK CR Plus Replacement Kit for Charge-Pak 2 sets of electrodes	PK	2	\$107.00	\$82.00
Disposable	11403-000002	LIFEPAK CR Plus Replacement Kit for Charge-Pak 1 set of electrodes	PK	2	\$88.00	\$68.00
Accessory	11210-000021	Wall mount bracket for LIFEPAK CR Plus	EA	1	\$91.00	\$74.80
Accessory	21300-006587	CENTRAL ALARM SWITCH for CR Plus	EA	1	\$49.00	\$40.80
Accessory	11250-000073	LIFEPAK CR Plus Training System	EA	1	\$340.00	\$263.50
Accessory	11260-000014	LIFEPAK CR Plus Training System replacement carry case	EA	1	\$33.00	\$27.20
Disposable	11250-000015	LIFEPAK CR Plus Training System replacement training electrodes	EA	1	\$35.00	\$28.90
Accessory	26500-001156	LIFEPAK CR Plus Operating Instructions: LIFEPAK CR Plus Training System	EA	1	\$16.00	\$13.60
Accessory	26500-001361	LIFEPAK CR Plus Operating Instructions	EA	1	\$16.00	\$13.60
Accessory	26500-001421	LIFEPAK CR Plus Service Manual CD Rom	EA	1	\$69.00	\$56.95
LUCAS® Chest Compression System						
LUCAS	99576-000024	LUCAS 2, 2.1 SW Chest Compression System	EA	1	\$14,495.00	\$12,320.75
LUCAS	99576-000020	LUCAS 2, 2.1 SW Chest Compression Training unit	EA	1	\$9,000.00	\$7,650.00
Accessory	11576-000070	LUCAS 2 Rubber Bumper	PR	2	\$36.00	\$29.75
Accessory	11996-000285	LUCAS 1 Regulator	EA	1	\$546.00	\$450.50
Accessory	11576-000035	LUCAS 1 Carry Bag (Backpack)	EA	1	\$505.00	\$429.25
Accessory	21996-000061	LUCAS 1 Extension Hose	EA	1	\$294.00	\$249.90
Accessory	11996-000278	LUCAS 1 Connector - Chemtron Air	EA	1	\$318.00	\$262.65
Accessory	11996-000279	LUCAS 1 Connector - Ohmeda Air	EA	1	\$318.00	\$262.65
Accessory	11996-000280	LUCAS 1 Connector - Puritan Bennett Air	EA	1	\$318.00	\$262.65
Accessory	11996-000281	LUCAS 1 Connector - Diss Air	EA	1	\$318.00	\$262.65
Accessory	11996-000282	LUCAS 1 Connector - Schrader Air	EA	1	\$318.00	\$262.65
Accessory	11996-000283	LUCAS 1 Connector - Oxegrip Air	EA	1	\$318.00	\$262.65
Accessory	11576-000036	Patient Strap (each)	EA	1	\$100.00	\$85.00
Accessory	11576-000064	LUCAS PCI BACK PLATE	EA	1	\$3,183.00	\$2,626.50
Accessory	11576-000052	Back Plate Grip Tape	EA	1	\$38.00	\$31.45
Accessory	11576-000053	Back Plate Grip Tape (3 pack)	PK	3	\$99.00	\$81.60
Accessory	11576-000050	Patient Strap (Secures patient's arms to support legs of LUCAS - 1pr)	PR	2	\$93.00	\$76.50

Getting responders ready with training tools.

Whether you are choosing the 1000 for the first time—or are adding new options—your Physio-Control representative will provide the introductory training you need to get the most from your LIFEPAK 1000 defibrillator. Additional training solutions are also available.

Trainer 1000

With the same screen messages, audible tones and voice prompts as those found in the 1000, the Trainer 1000 provides realistic training without live energy. It helps guide users through simulated analysis, energy delivery and prompted CPR intervals—without taking your LIFEPAK 1000 defibrillator out of service for hands-on training. Includes simulated cprMAX technology.

Training Simulation Package

For use with your LIFEPAK 1000 defibrillator, this package includes a patient simulator, spare battery and training electrodes, all at an affordable price. Without purchasing a separate training unit, responders can hone their AED skills, practice recognizing and responding to different ECG rhythms, and learn about the advanced capabilities of the 1000 with live-switching from ECG Monitoring Mode to Manual Mode.

AED Challenge

An interactive, online refresher training tool for LIFEPAK automated external defibrillators, AED Challenge® enables you to stay up-to-speed with your AED/CPR skills when and where you choose. Real-life scenarios give you regular practice and immediate feedback, and administrators can adjust and track training with the included learning management tools. AHA 2010 Guidelines consistent.


Committed to Service

With the largest and best-trained network of technical service representatives in the industry, Physio-Control proudly takes the lead in offering LIFEPAK 1000 defibrillator customers best-in-class technical support for their devices. On call 24-hours a day, 7-days a week in North America, our agents strive to return every phone call within two hours, working with you to quickly assess your particular problem and find the best solution. Our Redmond, Washington-based technical support center is also available to trouble-shoot problems by phone.

Meets your Needs

The flexible LIFEPAK 1000 defibrillator from Physio-Control is your chance to give first responders exactly the lifesaving device they need—and give advanced responders the information and capabilities they can use to change outcomes for patients.

Contact your Physio-Control sales representative or call 1.800.442.1142 to find out more.



Hospitals

The LIFEPAK 1000 defibrillator can be an important part of a comprehensive AED solution for your facility. Contact us for a free Heart Safe Hospital Assessment and see how the 1000 can be a part of a comprehensive AED solution for your facility. We'll analyze your existing equipment and resuscitation practices and recommend steps for aligning your cardiac response with the latest guidelines and clinical evidence—including AHA.

Physio-Control Family of Products

Defibrillators/Monitors



LIFEPAK CR® Plus Automated External Defibrillator

Featuring the same advanced technology trusted by emergency medical professionals—yet simple to use—the fully-automatic LIFEPAK CR Plus AED is designed specifically for the first person to respond to a victim of sudden cardiac arrest.



LIFEPAK® 15 Monitor/Defibrillator

The LIFEPAK 15 monitor/defibrillator is the standard in emergency care for ALS teams who want the most clinically innovative, operationally innovative, and LIFEPAK TOUGH device available today.



LIFEPAK® 20e Defibrillator/Monitor

Clinically advanced and packed with power, the LIFEPAK 20e defibrillator/monitor is highly intuitive for first responders, and also skillfully combines AED function with manual capability so that ACLS-trained clinicians can quickly and easily deliver advanced therapeutic care.

CPR Assistance



LUCAS® Chest Compression System

Designed to provide effective, consistent, and uninterrupted compressions according to AHA Guidelines, LUCAS can be used on adult patients in out-of-hospital and hospital settings.

Information Management



LIFENET® System

The LIFENET System provides EMS and hospital care teams with reliable, quick access to clinical information through a secure, web-based platform, helping to improve patient care flow and operational efficiency.

CODE-STAT™ 9.0 Data Review Software

CODE-STAT 9.0 data review software is a retrospective analysis tool that provides easy access to data, reports, and post-event review.



ReadyLink™ 12-Lead ECG

Handheld, portable, and easy-to-use, the revolutionary ReadyLink 12-Lead ECG quickly and easily captures and transmits 12-lead data to hospitals through the LIFENET System. Doctors can provide chest pain decision support, so teams in the field know exactly what kind of care the patient needs and where to take them.

SPECIFICATIONS

DEFIBRILLATOR

All specifications are at 20°C unless otherwise specified.

Waveform: Biphasic truncated exponential with voltage and duration compensation for patient impedance*.

Energy Sequence: User configurable, 150 joules–360 joules. Default energy output settings are 200, 300, 360 joules. 360 joules for every shock thereafter.


Charge Time: With new, nonrechargeable battery pack; 200 joules in less than 7 seconds (360 joules in less than 12 seconds).

3-Wire (Lead II) Monitoring Capability: (If ECG display option purchased). Requires purchase of 3-wire (Lead II) monitoring cable and LIFE-PATCH® electrodes.

Device Software: Field upgradeable.

Infant/Child Reduced Energy Defibrillation Electrodes: Reduces selected energy by a factor of 4. Intended for use only with children up to 8 years of age or 25 kg (55 lbs).

Safety Classification: Internally powered equipment IEC 60601-1.

Electrical Protection: Input protected against high voltage defibrillator pulses per IEC 60601-1. 

*Voltage compensation is limited to the voltage that would result in delivery of 360 joules into 50 ohms.

DEVICE SETTINGS

Modes:

- **AED** – Provides operating capability for basic users.
- **Manual** – Provides operating capability for advanced users.
- **ECG** – Provides ECG display capability with 3-wire ECG cable.
- **Setup** – Allows user to configure the device.
- **Data Transfer** – Allows user to transfer patient data.
- **Auto Test** – Provides daily automatic tests of hardware and software.

Controls: On/Off, Shock, Menu, Two (2) configurable soft keys.

User Defined Options:

- **Device ID** – Assigns unique identifier to particular device.
- **Energy Sequence** – User configurable from 150 to 360 joules.
- **Flexible Energy** – Increases only after a lower energy was unsuccessful.
- **Auto Analyze** – User can configure device to auto analyze, auto analyze after first shock, or prompt user to push analyze key before each analysis period.
- **CPR Time** – (Post shock or after no shock advised) – User configurable – 15, 30, 45, 60, 90, 120, 180 seconds.
- **Device Date/Time**
- **Voice Prompt Volume** – Allows user to change speaker volume.
- **ECG Display** – (If option purchased) – Turns display on/off for AED mode.
- **Motion Detection** – User defined On/Off (default On).
- **Service Alert** – Audio alarm if the device needs servicing. Configurable on/off.
- **Manual Access** – (If ECG display option purchased) – Devices configured with an ECG display may be set up to allow user to initiate a charge and shock without analysis.
- **cprMAX Technology Settings:**
- **Initial CPR** – User defined time for CPR after first analysis regardless of analysis decision. Can be set to OFF, 15, 30, 45, 60, 90, 120 and 180 seconds.
- **Pre-shock CPR** – Allows for CPR while device is charging. Can be set to OFF, 15, or 30 seconds.
- **Stacked Shocks** – (ON/OFF) When Off, allows for provision of CPR after each shock.
- **Pulse Check** – (Always, After Every NSA, After Second NSA, Never) Allows device to prompt for a pulse check either after each shock, after every NSA pulse check, or never prompt for a pulse check (default Never).

DISPLAY

Backlit LCD displays number of shocks delivered, elapsed time, text and graphics of heart rhythm and optional ECG.

Size: 120mm (4.7 in) x 89 mm (3.5 in).

Frequency Response: 0.55 Hz to 21 Hz (-3 dB), nominal

ECG Option:

- **Waveform Sweep Speed** – 25 mm/sec for ECG, nominal.
- **Waveform Viewing Time** – Minimum 4 seconds.
- **Waveform Amplitude** – 1 cm/mV, nominal.
- **Heart Rate** – 20 to 300 BPM digital display. Display "---" if heart rate is less than 20 bpm. Heart symbol flashes for each QRS detection.

ECG information is received from the adult and Infant/Child electrodes in anterior-lateral or anterior-posterior positions. A 3-wire cable can be used for ECG monitoring (Lead II).

ENVIRONMENTAL

One Hour Operating Temperature (from room temperature to temperature extreme, one hour duration): -20 to 60°C (-4 to +140°F).

Operating Temperature: 0° to 50°C (32° to 122°F).

Storage Temperature: -30° to 60°C (-22° to 144°F) with battery and electrodes (maximum exposure limited to 7 days).

Atmospheric Pressure: 575 hPa to 1060 hPa (4572 to -382 meters; 15,000 to -1253 feet).

Relative Humidity: 5 to 95% (non-condensing).

Dust/Water Resistance: IP55 with battery and REDI-PAK™ electrodes installed (IEC 60529/EN 60529).

Bump: 15 g, 1000 bumps (IEC 600-68-2-29).

Shock: 40 g peak, 15-23 ms, 45 Hz cross over frequency.

Drop: 1 meter drop on each corner, edge and surface (MIL-STD-810F, 516.5, Procedure IV).

Vibration: Random vibration test – MIL-STD-810F, Method 514.5, Category 20; Ground vehicle 3.15 g rms 1 hour per axis.

EMI:

- **Radiated** – IEC 60601-2-4, IEC60601-1-2, CISPR 11 Class B Group 1.
- **Immunity** – IEC 60601-2-4, IEC 60601-1-2; IEC 61000-4-2 (Level 4), IEC 61000-4-3, IEC 61000-4-6, IEC 61000-4-8.

EVENT DOCUMENTATION AND COMMUNICATION

Memory Capacity: Dual patient storage. Minimum 40 minutes ECG for current patient. Summarized data for previous patient.

Report Types: Continuous ECG, summary (critical resuscitation events and associated waveforms), event log report (report of time stamped entries reflecting operator and device activity), test log report (self test activity report).

Capacity: Minimum 100 time stamped event log entries.

Data Review: CODE-STAT™ 6.1 Medical Informatics System, DT Express™ 2.1 Information Management System or higher.

Communications: Infrared wireless transfer to personal computer.

BATTERY AND READINESS DISPLAY

Note: See operating instructions for information on battery care.

Nonrechargeable Battery:

- **Type** – Lithium Manganese Dioxide (Li/MnO₂), 12.0 V, 4.5 Ah
- **Capacity** – Typically will provide 440 200-joule discharges or 1030 minutes of operating time with a new battery (370 200-joule shocks or 900 minutes of operating time at 0°C (32°F)).
- **Weight** – 0.45 kg (1.0 lb)
- **Shelf Life** – (prior to installation) After the battery is stored for 5 years at 20° to 30°C, the device will provide 48 months of standby life.
- **Standby Life** – A new battery provides device power for 5 years.
- **Low Battery Indicator** – At least 30 200-joule shocks or 75 minutes of operating time remain when low battery is first indicated.

Rechargeable Battery:

- **Type** – Lithium-ion, 11.1 V, 4.8 Ah, 53 Wh
- **Capacity** – Typically will provide 261 200-joule discharges or 608 minutes of operating time with a new fully-charged battery (247 200-joule shocks or 576 minutes of operating time at 0°C (32°F)).
- **Battery Charging Time** – Within 4.5 hours
- **Weight** – 0.45 kg (1.0 lb), maximum
- **Standby Life** – A new fully-charged battery provides device power for 6 months.
- **Low Battery Indicator** – At least 30 200-joule shocks or 75 minutes of operating time remain when low battery is first indicated.

Battery Charger:

- **Supported Battery** – Lithium-ion Rechargeable Battery, 11.1 V, 4.8 Ah, 53 Wh
- **Electrical** – External Power Supply: 100-240VAC, 50/60Hz
- **Temperature** – Operating: 0°C to 40°C; Storage: -30°C to 70°C
- **Charge Time** – Within 4.5 hours
- **Charge** – Constant Current/Constant Voltage within temperature limits
- **Length** – 270 mm
- **Width** – 97 mm
- **Height** – 92 mm
- **Weight** – 0.5 kg

PHYSICAL CHARACTERISTICS

Height: 8.7 cm (3.4 in).

Width: 23.4 cm (9.2 in).

Depth: 27.7 cm (10.9 in).

Weight: 3.2 kg (7.1 lbs) with one set of REDI-PAK electrodes and one nonrechargeable battery.

REFERENCES

- 1 Christenson J, et al. Chest Compression Fraction Determines Survival in Patients with Out-of-Hospital Ventricular Fibrillation. *Circulation*. 2009; 120: 1241-1247.
- 2 Stiell, I., et al. (2007). "The BIPHASIC Trial: A randomized comparison of fixed lower versus escalating higher energy levels for defibrillation in out-of-hospital cardiac arrest." *Circulation*. 115: 1511-1517.
- 3 Koster RW, et al., Recurrent ventricular fibrillation during advanced life support care of patients with prehospital cardiac arrest. *Resuscitation*. 2008; 78: 252-257.
- 4 2010 American Heart Association guidelines for cardiopulmonary resuscitation and emergency cardiac care science. *Circulation*. 2010.

All claims valid as of October 2012

For further information, please contact Physio-Control at 800.442.1142 (U.S.), 800.895.5896 (Canada) or visit our website at www.physio-control.com



Physio-Control Headquarters

11811 Willows Road NE
Redmond, WA 98052
www.physio-control.com

Customer Support

P. O. Box 97006
Redmond, WA 98073
Toll free 800 442 1142
Fax 800 426 8049

Physio-Control Canada

Physio-Control Canada Sales, Ltd.
7111 Syntex Drive, 3rd Floor
Mississauga, ON
L5N 8C3
Canada
Toll free 800 895 5896
Fax 866 430 6115



Physio-Control, Inc., 11811 Willows Road NE, Redmond, WA 98052 USA